

TRUSTEE MEETING AGENDA 4/2/2025

6:00 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk’s Journal and Accept the audio/video recording as the Official Minutes of the March 19th Board of Trustees regular meeting.
- Bills before the Board

Public Comments

New Business

Resolutions

- Resolution No. 2025-0402A – Marijuana Moratorium
- Resolution No. 2025-0402B – ACH Payments
- Resolution No. 2025-0402C – Reappropriation of Funds for Downpayment on Replacement Fire Tanker, Police Vehicle, & Contracted Services
- Resolution No. 2025-0402D – Public Hearing: Zoning Text Amendments

Motions

- Discussion with representative of The Impact Group for Strategic Plan for the Fire Department
- Finance Fire Tanker with Sanstander Bank
- Accept Donation of Property at intersection of Grandin and Striker Roads
- Replacement Guardrail on GrogRun
- Purchase Cemetery Deed

Public Comments

Fiscal Officer’s Report

Administrator’s Report

Trustee Comments

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. Speakers must state their name and full address for the record.
2. The Board Chair will recognize each speaker, and only one person may speak at a time.
3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.
4. Anyone who willfully disrupts a Board meeting may be barred from speaking further or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)



**HAMILTON
TOWNSHIP**

HAMILTON TOWNSHIP ADMINISTRATION

Joseph Rozzi – *Board Chair*
Darryl Cordrey – *Vice Chair*
Mark Sousa – *Trustee*
Leah Elliott – *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520

Township Administrator

Jeff Wright
(513) 683-8520

Police Department

Scott Hughes – Police Chief
Phone: (513) 683-0538

Fire and Emergency Services

Jason Jewett – Fire Chief
7684 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-1622

Public Works

Don Pelfrey – Director
Phone: (513) 683-5320

Assist. Fiscal Officer

Ellen Horman
Phone: (513) 239-2377

Human Resources

Cheryl Allgeyer
Phone: (513) 239-2384

Zoning Administrator

Cathy Walton
Phone: (513) 683-8520

Parks and Recreation

Nicole Earley
(513) 683-5360

Hamilton Township Trustee Meeting

March 19, 2025

Trustee Board Chairman, Joe Rozzi, called the meeting to order at 6:00PM. Mr. Rozzi, Mr. Cordrey and Mr. Sousa were present.

Roll call as follows: Joe Rozzi
Darryl Cordrey
Mark Sousa

The Pledge of Allegiance was recited by all.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the clerk's journal as the Official Meeting Minutes of February 19, 2025, Trustee Meeting.

Roll call as follows: Darryl Cordrey Yes
Mark Sousa Yes
Joe Rozzi Yes

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the bills as presented before the Board.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes
Joe Rozzi Yes

Swearing-in Ceremony for Full-Time Firefighters

Chief Jewett introduced the newly promoted full-time firefighters and read their bios before administering the oath. After the oath, loved ones were invited to pin the firefighters' badges.

Jared Bentley, a Cincinnati native, began his firefighting career in 2022. He joined Hamilton Township Fire Rescue in 2024 and was promoted to full-time in January 2025. His father, Brian Bentley, who is also a firefighter, had the honor of pinning his badge.

Reid Daniel started as a part-time firefighter in 2020, later earning his paramedic and fire inspector certifications. He was hired full-time by Hamilton Township and will begin his shift on March 30, 2025. His fiancée, Kalyn, pinned his badge.

Donald Davis, originally from Franklin, Ohio, transitioned from private EMS into firefighting in 2022. After serving part-time, he briefly worked full-time in Mason before returning to Hamilton

Township as a full-time firefighter. He is currently pursuing his paramedic certification. His partner, Anna Ziegler, pinned his badge.

Jacob Emenaker has been an EMT for six years and a firefighter for two. Hired part-time by Hamilton Township in 2024, he was promoted to full-time in January 2025. He is also preparing to become a father in April. His girlfriend, Sarah Carreon, pinned his badge.

Devantae Jones entered the fire service in 2023 after working in adult care. He was hired part-time by Hamilton Township in March 2024 and promoted to full-time in January 2025. His mother, Crystal Lawrence, pinned his badge.

Gabriel Schultz began his fire service career two years ago and joined Hamilton Township in 2024. Already a certified fire apparatus operator, he assists with department operations. His mother, Naomi Oscar, pinned his badge.

Christopher Stock, a former college athlete with a business degree, transitioned to firefighting in 2023. He was hired part-time in 2024 and promoted to full-time in January 2025. His mother, Jeanne Stock, pinned his badge.

Chief Jewett closed the ceremony by congratulating the new full-time firefighters and thanking their families for their support.

Public Comments

Mr. Rozzi opened the floor to public comments at 6:21PM.

Mr. Brad Turner expressed his appreciation to Mr. Wright for addressing the signage located within the township's right-of-way. He also extended his gratitude to Chief Hughes for managing the issue of construction workers parking in residential neighborhoods.

Additionally, Mr. Turner shared his concerns regarding children in the neighborhood entering his and other residents' properties while playing Nerf wars—an issue he became aware of after contacting the non-emergency number.

He inquired whether he would be permitted to install a reflective pole at the end of his driveway within the right-of-way. In response, Mr. Wright stated that he would consult surrounding communities to determine their regulations.

Lastly, Mr. Turner requested information regarding the development near Mounts Road. Mr. Cordrey and Mr. Wright explained that the project, known as Stoller II, was originally approved in 2005. Due to legal and sewage-related deadlines, construction has only recently begun. The approved development will consist of 371 homes.

With nobody else approaching the floor Mr. Rozzi closed the floor to comments at 6:28PM.

New Business

Resolution No. 2025-0205A – Opposing Cannabis Tax Change

Ohio voters approved State Issue 2 in 2023, establishing a 36% tax on adult-use cannabis sales, with a portion allocated to the Host Community Cannabis Fund to benefit local jurisdictions hosting dispensaries. This funding was expected to generate significant annual revenue for these communities. However, Senate Bill 56, introduced in January 2025, proposes redirecting all cannabis tax revenue to the state's general fund, eliminating local allocations.

Hamilton Township Administrator Mr. Jeff Wright stated that local governments relied on these funds to support their communities and reduce the burden on residents. As a home-rule township, Hamilton Township believes tax revenue decisions should remain at the local level, ensuring the intended benefits reach the communities that host dispensaries.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve Resolution 25-0319A, a resolution in opposition of Senate Bill 56 with regards to the proposed changes to how cannabis tax revenue is being directed to host communities and any legislation which redirects revenue from this tax that has been designated to be received by local communities.

Roll call as follows:

Mark Sousa	Yes
Darryl Cordrey	Yes
Joe Rozzi	Yes

Resolution No. 2025-0319BB – Authorizing Private Sale of Unneeded and Unfit-For-Use Property in the Police Department

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve Resolution 25-0319B, a resolution authorizing private sale of unneeded and unfit-for-use property in the Police Department.

Roll call as follows:

Joe Rozzi	Yes
Mark Sousa	Yes
Darryl Cordrey	Yes

Motion- Authorize the purchase of a John Deere Z950M ZTrak mower

Mr. Pelfrey informed the Board of Trustees that the Parks Department plans to replace its aging 2018 John Deere Zero-Turn mower, which has accumulated over 2,200 hours of use. The department intends to purchase the same model through John Deere.

Mr. Cordrey inquired whether the department had considered selling the mower through GovDeals. In response, Mr. Pelfrey explained that due to the mower's existing mechanical issues, John Deere has the capability to repair them as part of the trade-in process. If the mower were

sold on GovDeals, the department would forfeit the \$1,200 trade-in value currently being offered.

Mr. Sousa affirmed that 2,200 hours is a significant amount of usage for this type of equipment.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve the purchase of a John Deere Z950M ZTrak mower under state contract with Deere & Company in the total amount of \$11,429.70 after receiving trade-in value of \$1,200 for a 2018 John Deere mower.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Motion- Approve Hamilton Township Roster as presented

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve of the Hamilton Township Roster as presented before the Board.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

Public Comments

Mr. Rozzi opened the floor to public comments at 6:34PM, with nobody approaching he closed the floor to comments.

Fiscal Report

Mrs. Leah Elliott gave the following updates for the February Fiscal Report:

Through the end of February, which is 17% through the year, we have received \$1,088 million of the \$16.5 million budgeted anticipated revenue. The final appropriations/expense budget was \$17.8 million, we spent over \$3 million which is 16.9%. The total cash balance overall is \$18.065 million and the unencumbered fund balance is \$6.7 million.

Administrator's Report

Administrator Wright gave the following updates:

Parks & Recreation: Improvements at the Testerman Park athletic courts are progressing, with new basketball hoop footers poured, pressure washing and painting completed, and patchwork underway. Registration for the Community Garden at Marr Park is now open, with 4x4 plots available for residents at \$25 and non-residents at \$30.

Zoning: Cathy Walton reported that demolition is scheduled next week for the fire-damaged house on Amberwood Way.

Public Works: To reduce costs for the new Public Works Facility, the township is directly purchasing equipment, including a generator, rather than paying contractor markups.

Fire Department: The implementation of iWorqs for online scheduling and payments has already resulted in quicker payments and increased revenue. Staffing changes have reduced overtime costs, and higher medic run volumes are contributing to increased EMS transport revenue.

Police Department: The department hosted training sessions this month, including a front-line supervisor course. Serving as the host site and providing trainers resulted in cost savings.

Duke Energy is installing a larger gas line along Stephens Road, Zoar Road, and Morrow-Cozzadale Road. The project will be completed by August, with most work near schools scheduled for summer break.

Trustee Comments

Mr. Sousa expressed his excitement for the arrival of spring and the upcoming township events.

Mr. Cordrey reminded residents that the Hop Into Spring event will take place on April 5th at Testerman Park. He also thanked the Little Miami Youth Baseball organization for their efforts in improving the fields and dugouts. Additionally, he congratulated The Monkey Bar for being named Warren County's Best Bar and Pub.

Mr. Rozzi reminded everyone that the Cincinnati Reds' Opening Day is on March 27th and extended an invitation for anyone interested to join the Rozzi Fireworks float in the parade.

Adjournment-

Mr. Rozzi made a motion with a second from Mr. Cordrey to adjourn at 6:40PM.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes



Office of Township Administrator
4/2/25 Trustee Meeting

The following motion has been prepared for the Board of Hamilton Township Trustees by the Office of Township Administrator:

Motion to approve Resolution 25-0402A – A resolution placing a moratorium on the processing and issuance of any permits allowing adult use cannabis operators within Hamilton Township, Warren County, Ohio.

On January 16th 2025 the Board adopted a resolution that extended a moratorium of another three months on the processing and issuance of any permits allowing adult use cannabis operators. The temporary moratorium on the commercial operators for cannabis sales did not prohibit or regulate other components of Issue 2, including adult possession of up to two and a half ounces of marijuana or the growth of up to six plants per adult at a private residence for personal use.

House Bill 96 was recently introduced in the Ohio Legislature. Two components of the bill would significantly and adversely impact local governments' home rule authority in regard to cannabis operators. First, it proposes to eliminate the community host fee that currently provides local governments that allow a dispensary with 36% of the 10% excise tax. Secondly, it eliminates a township's ability to prohibit or limit the operations of an adult use cultivator, processor, or adult use dispensary after the effective date of the legislation. Those who pass moratoriums prior to the effective date of the legislation will not be affected and cannot be revoked. HB 96 appears to have support, including from the Governor.

Even if the Board adopts a moratorium on adult use cannabis operators, if there were to ever be a very sound business plan and proposal for an adult use cannabis operation that may be in the best interest of Hamilton Township, this Board, or a future Board, could consider the benefits and impact of some future proposal and adopt a resolution to remove the moratorium on those types of uses.

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on April 2, 2025, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joseph Rozzi – Trustee, *Chair*
Darryl Cordrey- Trustee, *Vice Chair*
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved for its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 25-0402A**

**A RESOLUTION PLACING A MORATORIUM ON THE PROCESSING AND
ISSUANCE OF ANY PERMITS ALLOWING ADULT USE CANNABIS OPERATORS
WITHIN HAMILTON TOWNSHIP, WARREN COUNTY, OHIO**

WHEREAS, Chapter 3780 “Adult Use Cannabis Control” of the Ohio Revised Code, which legalizes adult use marijuana usage, cultivation, processing, and sales in the State of Ohio, was adopted by the voters of Ohio on November 7, 2023; and

WHEREAS, Chapter 3780 of the Ohio Revised Code took effect December 7, 2023; and

WHEREAS, for the purposes of this Resolution, “adult use cannabis operators” are given the same definition as found in Chapter 3780 of the Ohio Revised Code; and

WHEREAS, Ohio Revised Code Section 3780.25 authorizes a township to limit the number of, or entirely prohibit, adult use cannabis operators; and

WHEREAS, HB 96 proposed in the Ohio Legislature proposes to eliminate the Community Host Fees that have benefited local governments’ revenue when choosing to allow adult use cannabis operators as well as eliminate a township’s ability to prohibit or limit the operations of an adult use cultivator, processor, or adult use dispensary after the effective date of legislation; and

WHEREAS, the Hamilton Township Board of Trustees believes that such a moratorium on cannabis-related business is necessary to ensure the health, safety and welfare of its residents; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. Pursuant to Ohio Revised Code Section 3780.25, the Board of Trustees hereby establishes a moratorium on the issuance and processing of permits for adult use cannabis operators within Hamilton Township, Warren County, Ohio.

SECTION 2.

It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joseph Rozzi –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 2nd day of April 2025.

Attest:

Leah M. Elliott, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Leah M. Elliott, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on April 2, 2025.

Date: _____

Leah M. Elliott, *Fiscal Officer*



Office of Township Administrator
4/2/25 Trustee Meeting

The following motion has been prepared for the Board of Hamilton Township Trustees by the Office of Township Administrator:

Motion to approve Resolution 25-0402B – A resolution authorizing payment of obligations of the Township by direct deposit of funds.

Local governments in Ohio have been permitted for some time now to use direct deposit of funds, commonly known as ACH (automated clearing house) as a method for paying bills. With banks offering many of these services now and safeguards available to help prevent fraudulent activity, it is now the most common method of payment. In fact, the Government Finance Officers Association has a statement that says in part “ACH – movement of funds in a batch process, which is best for high volume, low dollar transactions such as payroll, expense reimbursement and routine vendor payments, as the cost per transaction is low relative to other forms of payments.”

Electronic payment of funds can be accomplished timelier than the traditional method of producing and mailing checks to vendors. The Assistant Fiscal Officer and I believe that it is in the Township’s best interest to have the Board support this option as a way for us to add efficiency to our process. This was brought to light recently when a check mailed to pay a reoccurring monthly bill to a long-time vendor was lost in the mail. Unfortunately, the vendor froze our service, and we had to cancel the check that had been mailed and reissue and send by certified mail a new check. Having ACH as an option would have enabled us to rectify the situation and keep our service intact several days sooner.

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on April 2, 2025, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joseph Rozzi – Trustee, *Chair*
Darryl Cordrey- Trustee, *Vice Chair*
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved for its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 25-0402B**

**A RESOLUTION AUTHORIZING PAYMENT OF OBLIGATIONS OF THE
TOWNSHIP BY DIRECT DEPOSIT OF FUNDS**

WHEREAS, In order to pay obligations of the Township on a timely basis and to meet the requirements of vendors and government agencies, it is necessary to provide for payments by a means other than checks or paper warrants; and

WHEREAS, Section 507.11 of the Ohio Revised Code allows the Board of Township Trustees to authorize the payment of lawful obligations by direct deposit of funds by electronic transfer in accordance with Section 9.37(E) of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. The Township Fiscal Officer is authorized to pay Township obligations by direct deposit of funds by electronic transfer commonly referred to as an ACH (Automated Clearing House) Payment.

SECTION 2. The Township Fiscal Officer or designee shall identify procedures for the payment of obligations by direct deposit.

SECTION 3. It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joseph Rozzi –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 2nd day of April 2025.

Attest:

Leah M. Elliott, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Leah M. Elliott, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on April 2, 2025.

Date: _____

Leah M. Elliott, *Fiscal Officer*



Office of Township Administrator
04/02/25 Trustee Meeting

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Administrator.

Motion to approve Resolution 25-0402C- a resolution approving an increase in township appropriations in the Fire & EMS Special Levy Fund and Police District Fund to reconcile budgets for the calendar year 2025.

Staff is requesting the Board adopt a resolution to increase appropriations in a couple of the safety service departments budgets for one-time capital expenditures.

The first is in the Fire & EMS Special Levy Fund to accommodate the funding of the replacement tanker truck. On February 19th the Board authorized the purchase of a replacement tanker truck that will be used in the vast area of the Township that does not contain fire hydrants and for other fires when water must be trucked to a fire scene. The reappropriation of the \$100,000 down payment for the purchase to the Fire capital Motor Vehicle Fund will be in the form of \$50,000 that the Board previously directed from the investment interest income and \$50,000 from the anticipated sale of old Ladder truck 76.

The second reappropriation action moves \$42,000 from unencumbered into the Police District Fund for Contracted Services for a renewal of annual support, replacements, service and warranty and data storage with Axon for body-worn cameras and Tasers and associated equipment. The requested reappropriation would also reallocate \$60,000 to the Police District Fund for motor vehicles for the purchase and outfitting of an unmarked Chevy Tahoe for increased need in the Detective division.

The Township of Hamilton, Warren County, Ohio Board of Trustees met in regular session on April 2, 2025, at 6:00 p.m. at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joseph P. Rozzi– Trustee, *Chair*
Darryl Cordrey – Trustee, *Vice Chair*
Mark Sousa – Trustee

Mr. _____ presented the following Resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY, OHIO
RESOLUTION NUMBER 25-0402C**

**A RESOLUTION APPROVING AN INCREASE IN TOWNSHIP APPROPRIATIONS IN
THE FIRE & EMS SPECIAL LEVY FUND AND POLICE DISTRICT FUND TO
RECONCILE BUDGETS FOR THE CALENDAR YEAR 2025**

WHEREAS, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order to reconcile budgets and appropriations for the calendar year 2024;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Hamilton Township, Warren County, Ohio that:

- SECTION 1.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Fire & EMS Special Levy Fund, line item 2283-760-750-0000 Fire Capital Motor Vehicles in the amount of \$100,000.00 for the downpayment for a replacement fire tanker.
- SECTION 2.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Police District Fund, line item 2081-210-360-0000 Contracted Services in the amount of \$42,000.00 for Axon contract and Motor Vehicles, line item 2081-210-750-0000 in the amount of \$60,000 for new vehicle.
- SECTION 3.** The Fiscal Officer is hereby authorized and directed to approve a Blanket Certificate in the amount reflected in Section 1 of this Resolution.
- SECTION 4.** This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joseph P. Rozzi – Aye _____ Nay _____
Mark Sousa Aye _____ Nay _____
Darryl Cordrey Aye _____ Nay _____

Resolution adopted this 2nd day of April, 2025.

Attest:

Leah M. Elliott, Fiscal Officer

Approved as to form:

Benjamin J. Yoder, Law Director

I, Leah M. Elliott, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of April 2nd, 2025.

Date: _____

Leah M. Elliott, Fiscal Officer



Axon Enterprise, Inc.
 17900 N 85th St
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

\$42,539.19

Q-668639-45723.666JC
 Issued: 03/07/2025
 Quote Expiration: 03/31/2025
 Estimated Contract Start Date: 06/01/2025
 Account Number: 116412
 Payment Terms: N30
 Delivery Method:

SHIP TO	BILL TO
Hamilton Township Police Dept. - OH 7780 S State Route 48 Maineville, OH 45039-8803 USA	Hamilton Township Police Dept. - OH 7780 S State Route 48 Maineville OH 45039-8803 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Joslyn Camacho Phone: Email: jcamacho@axon.com Fax:	Timothy Reclor Phone: (513) 683-0538 Email: treclor@hamilton-township.org Fax: (513) 683-3402

Quote Summary

Program Length	60 Months
TOTAL COST	\$218,532.77
ESTIMATED TOTAL W/ TAX	\$218,532.77

Discount Summary

Average Savings Per Year	\$6,533.53
TOTAL SAVINGS	\$32,667.64

Payment Summary

Date	Subtotal	Tax	Total
May 2025	\$41,492.30	\$0.00	\$41,492.30
May 2026	\$68,000.00	\$0.00	\$68,000.00
May 2027	\$36,346.82	\$0.00	\$36,346.82
May 2028	\$36,346.82	\$0.00	\$36,346.82
May 2029	\$36,346.83	\$0.00	\$36,346.83
Total	\$218,532.77	\$0.00	\$218,532.77

Quote Unbundled Price: **\$251,200.41**
 Quote List Price: **\$257,264.01**
 Quote Subtotal: **\$218,532.77**

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
100553	TRANSFER CREDIT - SOFTWARE AND SERVICES	1			\$1.00	\$2,523.04	\$2,523.04	\$0.00	\$2,523.04
100552	TRANSFER CREDIT - GOODS	1			\$1.00	\$38,969.26	\$38,969.26	\$0.00	\$38,969.26
C00018	BUNDLE - TASER 7 CERTIFICATION	14	60	\$89.57	\$80.16	\$80.16	\$67,334.40	\$0.00	\$67,334.40
BWCamTAP	Body Worn Camera TAP Bundle	30	60	\$26.04	\$33.80	\$20.18	\$36,324.00	\$0.00	\$36,324.00
A la Carte Hardware									
AB3C	AB3 Camera Bundle	30			\$829.00	\$0.00	\$0.00	\$0.00	\$0.00
A la Carte Software									
73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	30	60		\$10.85	\$5.66	\$10,190.40	\$0.00	\$10,190.40
73682	AXON EVIDENCE - AUTO TAGGING LICENSE	30	60		\$10.85	\$5.66	\$10,190.70	\$0.00	\$10,190.70
73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	600	60		\$0.81	\$0.81	\$29,160.00	\$0.00	\$29,160.00
	Basic License Bundle	28	60		\$16.27	\$9.00	\$15,120.00	\$0.00	\$15,120.00
	Pro License Bundle	2	60		\$48.82	\$48.75	\$5,850.00	\$0.00	\$5,850.00
A la Carte Warranties									
80395	AXON TASER 7 - EXT WARRANTY - HANDLE	3	36		\$8.07	\$8.29	\$895.77	\$0.00	\$895.77
80395	AXON TASER 7 - EXT WARRANTY - HANDLE	5	47		\$8.23	\$8.41	\$1,975.20	\$0.00	\$1,975.20
Total							\$218,532.77	\$0.00	\$218,532.77

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB3 Camera Bundle	11534	AXON BODY - CABLE - USB-C TO USB-A (AB3 OR FLEX 2)	33	1	05/01/2025
AB3 Camera Bundle	73202	AXON BODY 3 - CAMERA - NA10 US BLK RAPIDLOCK	1	1	05/01/2025
AB3 Camera Bundle	73202	AXON BODY 3 - CAMERA - NA10 US BLK RAPIDLOCK	30	1	05/01/2025
AB3 Camera Bundle	74028	AXON BODY - MOUNT - WING CLIP RAPIDLOCK	33	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	100591	AXON TASER - CLEANING KIT	1	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	100623	AXON TASER - TRAINING - ENHANCED HALT SUIT V2	1	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	20008	AXON TASER 7 - HANDLE - HIGH VIS GRN LASER CLASS 3R YLW	14	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	20018	TASER BATTERY PACK TACTICAL	16	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	20063	AXON TASER 7 - HOLSTER - SAFARILAND RH	14	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	70	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	70	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	28	1	05/01/2025

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 7 CERTIFICATION	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	28	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	22179	AXON TASER 7 - CARTRIDGE - INERT STANDOFF (3.5-DEGREE) NS	14	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	22181	AXON TASER 7 - CARTRIDGE - INERT CLOSE QUART (12-DEGREE) NS	14	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	74200	TASER 6-BAY DOCK AND CORE	1	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	80087	TASER TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 7.5 IN	1	1	05/01/2025
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	28	1	05/01/2026
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	28	1	05/01/2026
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	28	1	05/01/2027
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	28	1	05/01/2027
BUNDLE - TASER 7 CERTIFICATION	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	28	1	05/01/2027
BUNDLE - TASER 7 CERTIFICATION	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	28	1	05/01/2027
Body Worn Camera TAP Bundle	73309	AXON BODY - TAP REFRESH 1 - CAMERA	31	1	11/01/2027
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	28	1	05/01/2028
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	28	1	05/01/2028
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	28	1	05/01/2029
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	28	1	05/01/2029

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Basic License Bundle	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	28	06/01/2025	05/31/2030
Basic License Bundle	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	28	06/01/2025	05/31/2030
BUNDLE - TASER 7 CERTIFICATION	101180	AXON TASER - DATA SCIENCE PROGRAM	14	06/01/2025	05/31/2030
BUNDLE - TASER 7 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	1	06/01/2025	05/31/2030
BUNDLE - TASER 7 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	14	06/01/2025	05/31/2030
Pro License Bundle	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	6	06/01/2025	05/31/2030
Pro License Bundle	73746	AXON EVIDENCE - ECOM LICENSE - PRO	2	06/01/2025	05/31/2030
A la Carte	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	30	06/01/2025	05/31/2030
A la Carte	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	30	06/01/2025	05/31/2030
A la Carte	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	600	06/01/2025	05/31/2030

Services

Bundle	Item	Description	QTY
BUNDLE - TASER 7 CERTIFICATION	101193	AXON TASER - ON DEMAND CERTIFICATION	1
BUNDLE - TASER 7 CERTIFICATION	20246	AXON TASER 7 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	14

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	3	06/01/2025	06/14/2028
A la Carte	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	5	06/01/2025	05/14/2029
Body Worn Camera TAP Bundle	80464	AXON BODY - TAP WARRANTY - CAMERA	30	05/01/2026	05/31/2030
Body Worn Camera TAP Bundle	80464	AXON BODY - TAP WARRANTY - CAMERA	1	05/01/2026	05/31/2030
BUNDLE - TASER 7 CERTIFICATION	80374	AXON TASER - EXT WARRANTY - BATTERY PACK 17/T/10	16	05/01/2026	05/31/2030
BUNDLE - TASER 7 CERTIFICATION	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	14	05/01/2026	05/31/2030
BUNDLE - TASER 7 CERTIFICATION	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY 7/T/10	1	05/01/2026	05/31/2030

Shipping Locations

Location Number	Street	City	State	ZIP	Country
1	7780 S State Route 48	Mainville	OH	45039-8803	USA

Payment Details

May 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	100552	TRANSFER CREDIT - GOODS	1	\$38,969.26	\$0.00	\$38,969.26
Invoice Upon Fulfillment	100553	TRANSFER CREDIT - SOFTWARE AND SERVICES	1	\$2,523.04	\$0.00	\$2,523.04
Total				\$41,492.30	\$0.00	\$41,492.30

May 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	30	\$3,914.06	\$0.00	\$3,914.06
Year 2	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	30	\$3,914.18	\$0.00	\$3,914.18
Year 2	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	600	\$11,200.14	\$0.00	\$11,200.14
Year 2	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	3	\$344.06	\$0.00	\$344.06
Year 2	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	5	\$758.66	\$0.00	\$758.66
Year 2	AB3C	AB3 Camera Bundle	30	\$0.00	\$0.00	\$0.00
Year 2	AB3C	Basic License Bundle	28	\$5,807.49	\$0.00	\$5,807.49
Year 2	BasicLicense	Body Worn Camera TAP Bundle	30	\$13,951.79	\$0.00	\$13,951.79
Year 2	BWCamTAP	Body Worn Camera TAP Bundle	30	\$13,951.79	\$0.00	\$13,951.79
Year 2	C00018	BUNDLE - TASER 7 CERTIFICATION	14	\$25,862.68	\$0.00	\$25,862.68
Year 2	C00018	BUNDLE - TASER 7 CERTIFICATION	14	\$25,862.68	\$0.00	\$25,862.68
Year 2	ProLicense	Pro License Bundle	2	\$2,246.94	\$0.00	\$2,246.94
Total				\$68,000.00	\$0.00	\$68,000.00

May 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	30	\$2,092.11	\$0.00	\$2,092.11
Year 3	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	30	\$2,092.17	\$0.00	\$2,092.17
Year 3	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	600	\$5,986.62	\$0.00	\$5,986.62
Year 3	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	5	\$405.51	\$0.00	\$405.51
Year 3	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	3	\$183.90	\$0.00	\$183.90
Year 3	AB3C	AB3 Camera Bundle	30	\$0.00	\$0.00	\$0.00
Year 3	AB3C	Basic License Bundle	28	\$3,104.17	\$0.00	\$3,104.17
Year 3	BasicLicense	Body Worn Camera TAP Bundle	30	\$7,457.40	\$0.00	\$7,457.40
Year 3	BWCamTAP	Body Worn Camera TAP Bundle	30	\$7,457.40	\$0.00	\$7,457.40
Year 3	C00018	BUNDLE - TASER 7 CERTIFICATION	14	\$13,823.92	\$0.00	\$13,823.92
Year 3	C00018	BUNDLE - TASER 7 CERTIFICATION	14	\$13,823.92	\$0.00	\$13,823.92
Year 3	ProLicense	Pro License Bundle	2	\$1,201.02	\$0.00	\$1,201.02
Total				\$36,346.82	\$0.00	\$36,346.82

May 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	30	\$2,092.11	\$0.00	\$2,092.11
Year 4	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	30	\$2,092.17	\$0.00	\$2,092.17
Year 4	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	600	\$5,986.62	\$0.00	\$5,986.62
Year 4	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	5	\$405.51	\$0.00	\$405.51

May 2028					
Invoice Plan	Item	Description	Qty	Tax	Total
Year 4	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	3	\$183.90	\$183.90
Year 4	AB3C	AB3 Camera Bundle	30	\$0.00	\$0.00
Year 4	Basic License	Basic License Bundle	28	\$3,104.17	\$3,104.17
Year 4	BWCamtTAP	Body Worn Camera TAP Bundle	30	\$7,457.40	\$7,457.40
Year 4	C00018	BUNDLE - TASER 7 CERTIFICATION	14	\$13,823.92	\$13,823.92
Year 4	ProLicense	Pro License Bundle	2	\$1,201.02	\$1,201.02
Total				\$36,346.82	\$36,346.82

May 2029					
Invoice Plan	Item	Description	Qty	Tax	Total
Year 5	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	30	\$2,092.11	\$2,092.11
Year 5	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	30	\$2,092.17	\$2,092.17
Year 5	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	600	\$5,986.63	\$5,986.63
Year 5	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	3	\$183.90	\$183.90
Year 5	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	5	\$405.51	\$405.51
Year 5	AB3C	AB3 Camera Bundle	30	\$0.00	\$0.00
Year 5	Basic License	Basic License Bundle	28	\$3,104.17	\$3,104.17
Year 5	BWCamtTAP	Body Worn Camera TAP Bundle	30	\$7,457.40	\$7,457.40
Year 5	C00018	BUNDLE - TASER 7 CERTIFICATION	14	\$13,823.92	\$13,823.92
Year 5	ProLicense	Pro License Bundle	2	\$1,201.02	\$1,201.02
Total				\$36,346.83	\$36,346.83

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.



Exceptions to Standard Terms and Conditions

Agency has existing contract(s) originated via Quote(s):

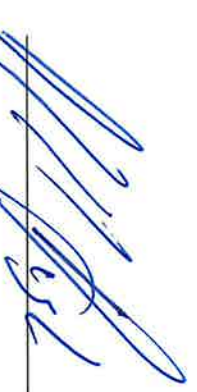
Q-468379, Q-481502, Q-500019, Q-558475, Q-558511

Agency is terminating those contracts effective 6/1/2025 Any changes in this date will result in modification of the program value which may result in additional fees or credits due to or from Axon.

The parties agree that Axon is applying a Net Transfer Debit of \$41,492.30

100% discounted body-worn camera and docking station hardware contained in this quote reflects a TAP replacement for hardware purchased under existing quotes aforementioned above. All TAP obligations from this contract will be considered fulfilled upon execution of this quote.

This quote is calculated with a close date of 4/1/2025 and does not anticipate payment of invoices past that date. Any change in this close date may result in additional payment of required invoices.



Signature

3/26/25

Date Signed

3/7/2025



Planning and Zoning Office
04/02/2025 Trustee Meeting

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Zoning and Planning Office:

Motion to approve Resolution 25-0402D, a resolution adopting text amendments to chapters 1, 2, 4, and 5 of the Hamilton Township Zoning Code.

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 pm on April 2, 2025, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joe Rozzi - Trustee, *Board Chairman*
Darryl Cordrey – Trustee, *Vice Chairman*
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved for its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 25-0402D**

**A RESOLUTION ADOPTING TEXT AMENDMENTS TO CHAPTERS 1, 2, 4, AND 5
OF THE HAMILTON TOWNSHIP ZONING CODE**

WHEREAS, Ohio Revised Code 519.02 confers authority on the Hamilton Township Board of Trustees to regulate the zoning and land use of real property located within the unincorporated area of the Township in order to promote the public convenience, comfort, prosperity and general welfare of Township residents;

WHEREAS, pursuant to the authority conferred on the Township by the Ohio Revised Code, the Hamilton Township Board of Trustees adopted, and enforces within the Township, the Hamilton Township Zoning Code (the “Zoning Code”);

WHEREAS, on February 5, 2025, the Hamilton Township Board of Trustees initiated certain text amendments to Chapters 1,2,4, and 5 of the Zoning Code, pertaining to the regulations for general provisions, development review procedures, zoning district and use regulations, and planned unit development regulations;

WHEREAS, in accordance with Section 3.7.2 of the Zoning Code, the Township transmitted a copy of the proposed amendments to the Warren County Regional Planning Commission (the “RPC) for review and comment;

WHEREAS, the RPC recommended approval of the proposed amendments as presented;

WHEREAS, the Hamilton Township Zoning Commission held a public hearing on March 10, 2025 and recommended approval, without conditions, text amendments to chapters 1, 2, 4, and 5 of the Hamilton Township Zoning Code pertaining to the regulations for general provisions, development review procedures, zoning district and use regulations, and planned unit development regulations in the Zoning Code;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. Proposed text amendments to Chapters 1,2,4, and 5 of the Zoning Code, as set forth in in Exhibit A to this Resolution, are hereby adopted.

SECTION 2. This RESOLUTION shall take effect on the earliest date allowed by law

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joseph Rozzi –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 2nd day of April 2025.

Attest:

Leah M. Elliott, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Leah M. Elliott, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on April 2, 2025.

Date: _____

Leah M. Elliott, *Fiscal Officer*



Text Amendments

Hamilton Township Zoning Code: Chapter 1 General Provisions

- Owner:** Hamilton Township
- Applicant:** Hamilton Township Trustees
- Spokesperson:** Cathy Walton, Planning & Zoning Director
- Location:** 7780 S. State Route 48, Maineville, OH 45039
- Zoning:** *Hamilton Township Zoning Code*
- Request:** Initiate the Process for Text Amendments to *the Hamilton Township Zoning Code*
- History:** If the Hamilton Township Trustees vote to initiate these text amendments, the next step in the process will be to receive any feedback from the Warren County Regional Planning Commission and then the Zoning Commission, at its next meeting, will review and provide a recommendation to the Township Trustees.
- Section 519 of the Ohio Revised Code grants Townships in Ohio the ability to adopt local zoning regulations through a Zoning Resolution. Currently, the Township regulations are titled as a Code, rather than a Resolution.
- The request is to remove all references to a Zoning Code and replace them with Zoning Resolution.
- Project Summary:** Hamilton Township Trustees seek approval for these text amendments to Chapter 3 of the *Hamilton Township Zoning Code*.

RPC Recommendation –

Staff Recommendation – APPROVAL of the Text Amendments subject to the following conditions:

- 1. Compliance with the Warren County Regional Planning Commission conditions**

Hamilton Township Trustees

Text Amendments

Hamilton Township Zoning Code: Chapter 3 related site plan review

Owner:	Hamilton Township
Applicant:	Hamilton Township Trustees
Spokesperson:	Cathy Walton, Planning & Zoning Director
Location:	7780 S. State Route 48, Maineville, OH 45039
Zoning:	<i>Hamilton Township Zoning Code</i>
Request:	Initiate the Process for Text Amendments to <i>the Hamilton Township Zoning Code</i>
History:	<p>Since the Hamilton Township Trustees did not officially initiate these text amendments, Zoning Commission is the appropriate entity to initiate the text amendment process per HTZC 3.7.1. Amendment Initiation. The next step in the process will be to receive any feedback from the Warren County Regional Planning Commission and then the Zoning Commission, at its next meeting, will review and provide a recommendation to the Township Trustees.</p> <p>Section 3.6.2 regulates the Site Plan Review Procedure. It states that the Board of Township Trustees shall act as the review board and all eligible stie plan applications shall be reviewed and approved by the review board, or their designee. The regulations also prohibit the review board from granting any variances, waiving, or altering requirements of the zoning code.</p> <p>Because the Board is prohibited from issuing variances, waivers, or alterations, all requests are heard by either the Board of Zoning Appeals or the Zoning Commission and decided prior to the Site Plan Review Procedure.</p> <p>For these reasons, the recommendation is to remove the Site Plan Review Procedure from the Zoning Code. All requests that meet the zoning requirements will be approved at a staff level, all requests for a relief from code requirements will be heard before the appropriate body and a final decision made.</p> <p>Both the Board of Zoning Appeals and the Zoning Commission have an appeals process for all decisions rendered.</p>
Project Summary:	Hamilton Township Trustees seek approval for these text amendments to Chapter 3 of the <i>Hamilton Township Zoning Code</i> .

RPC Recommendation –

Staff Recommendation –APPROVAL of the Text Amendments subject to the following conditions:

- 1. Compliance with the Warren County Regional Planning Commission conditions**

2.2. SUMMARY TABLE OF REVIEW BODIES

2.2.1. Table 2-1: Summary Table of Review Bodies summarizes the review and decision-making responsibilities of the entities that have roles in the procedures set forth in [CHAPTER 3 Development Review Procedures](#). Other duties and responsibilities of the entities are set forth in subsequent sections of this chapter.

TABLE 2-1: SUMMARY TABLE OF REVIEW BODIES

H = HEARING (PUBLIC HEARING REQUIRED) M = MEETING (PUBLIC MEETING REQUIRED) R = REVIEW AND/OR RECOMMENDATION P = PREAPPLICATION MEETING			D = DECISION (RESPONSIBLE FOR FINAL DECISION) A = APPEAL (AUTHORITY TO HEAR/DECIDE APPEALS)			
PROCEDURE	SECTION	BOARD OF TOWNSHIP TRUSTEES	ZONING COMMISSION	COUNTY REGIONAL PLANNING COMMISSION	BOARD OF ZONING APPEALS (BZA)	ZONING INSPECTOR
Zoning Code Text or Map Amendment	Section 3.7	H-D	H-R	M-R		R-P
Planned Unit Development – Sketch Plan/Zone Map Amendment	Section 5.5	H-D	H-R	M-R		R-P
Planned Unit Development – Preliminary Site Plan	Section 5.5	M-D	M-R	M-R		R-P
Planned Unit Development – Final Site Plan	Section 5.5	M-D	M-R			R
Site Plan Review	Section 3.6	H-D [1]			A	R-P
Conditional Use	Section 3.8				H-D	R
Appeals	Section 3.8				H-D	[2]
Variance	Section 3.8				H-D	R
Zoning Certificate	Section 3.5				A	R-D
		NOTES: [1] The board of township trustees shall act as the designated review board for site plan review in accordance with Section 3.6 Site Plan Review . [2] Staff shall forward all records of their decision to the BZA including any staff report or summary that provides a history of actions and decisions made in relation to the appealed action.				

3.5.2. Site Plan Review Required Prior to Issuance of Zoning Certificate

- ~~A. Site plan review pursuant to [Section 3.6 Site Plan Review](#) is required for all zoning certificates except as exempted by [Section 3.6.1 Applicability](#).~~
- ~~B. A zoning certificate is required for PUDs in accordance with the provision of [Section 5.5 Review Procedures for PUDs](#).~~

3.6.2. Site Plan Review Procedure

A. Preapplication Meeting

- ~~(1) Applicants for site plan review are required to meet with the zoning inspector for a preapplication meeting prior to submitting a formal application for a zoning certificate. The zoning inspector may waive the requirement for the preapplication meeting.~~
- ~~(2) The purpose of the preapplication meeting is to informally discuss application requirements, review procedures, and details of the proposed development.~~
- ~~(3) One or more preapplication meetings between the applicant and township staff may be required unless specifically waived by the zoning inspector.~~
- ~~(4) Applicants are encouraged to bring a preliminary site plan to the preapplication meeting.~~
- ~~(5) No formal application is required to facilitate a pre-application meeting. The applicant need only contact the zoning inspector to set up a meeting date.~~
- ~~(6) Discussions that occur during a preapplication meeting with township staff are not binding on the township and do not constitute official assurances or representations by Hamilton Township or its officials regarding any aspects of the plan or application discussed.~~

Step 1—Application

~~The applicant shall submit the required number of copies of the following to the zoning inspector prior to submitting for a building permit from the Warren County Building Department:~~

- ~~(1) Site plan review application and applicable forms available from the township offices or township web site;~~
- ~~(2) All such forms, maps, and information as may be prescribed for that purpose by the Hamilton Township Planning and Zoning Department to assure the fullest practicable presentation of the facts for the permanent record; and~~
- ~~(3) All required fees as established in the Hamilton Township fee schedule.~~
- ~~(4) The zoning inspector may modify or eliminate any or all of the submission requirements if the information is deemed by the zoning inspector not necessary for site plan review for the property. Any such alteration of requirements shall be noted in the staff report prepared by the zoning inspector.~~

Step 2—Review by the Review Board

- ~~(1) The board of township trustees shall act as the review board and all eligible site plan applications shall be reviewed and approved by the review board, or their designee(s).~~
- ~~(2) The review board shall review the application within 30 days of the submission of an application (Step 1).~~
- ~~(3) If action is not taken the application shall be considered approved.~~
- ~~(4) Written notice of a public hearing by the review board shall be given to the owners of property adjacent to and across the street from the property subject to the site plan application at least 10 days prior to the hearing.~~

Step 3—Decision

- (1) ~~The review board shall review each complete application and either approve, modify or deny the application. The review board may also table the decision for up to 30 additional days to allow for additional time to review the application.~~
- (2) ~~The review board may grant approval of a site plan application subject to conditions specified by the review board.~~
- (3) ~~Site plan review applications submitted for a site subject to an approved moratorium shall not be reviewed, and no decision made, within the period of time that the moratorium is in place.~~
- (4) ~~Upon approval by the review board, the zoning inspector shall be authorized to issue a signed zoning certificate and maintain a copy of the application for township records.~~
- (5) ~~If the application is denied, the applicant may submit a revised application and sketch plan for review in accordance with this review procedure, or the applicant may appeal the decision to the BZA in accordance with Section 3.8 Appeals, Variances, and Conditional Uses within 30 days of the decision by the review board.~~

3.6.3. Review Criteria

- A. ~~All applications for a site plan review shall demonstrate conformity with the provisions of this zoning code. The review board does not have the authority to grant variances or to waive or alter requirements of the zoning code, except that the review board may grant up to a 15 percent reduction in the number of required off street parking spaces in accordance with Section 7.4.2 Required Number of Parking Spaces if a parking demand study is presented supporting the reduction in parking, and the review board determines that the reduction will not result in negative impacts on surrounding uses or neighborhood.~~
- B. ~~Review comments on a site plan application may be solicited from local, state, and federal agencies, including but not limited to the Warren County Engineer's Office, Ohio Department of Transportation, Ohio Department of Natural Resources, Warren County Water and Soil Conservation District, Warren County Regional Planning Commission, Warren County Water and Sewer Department, Warren County Combined Health District, and other applicable agencies.~~
- C. ~~Where applications for site plan review indicate that the development and/or use proposed therein, or the manner in which they are proposed to be conducted, do not meet the standards and requirements of this code and could not practically and reasonably be made to do so by the attachment of reasonable conditions and safeguards, such applications shall be denied.~~
- D. ~~No person shall commence any use, construct or alter any structure, or make other improvement that requires approval of this section without first obtaining site plan approval.~~
- E. ~~No zoning certificate shall be issued in cases where site plan review is required unless a site plan has been approved by the review board and the applicant has supplied revised plans illustrating the approved conditions.~~

Amendments or Modifications

- A. ~~Insignificant changes from an approved site plan are permissible and the zoning inspector may grant changes, provided such change has no discernible impact on neighboring properties or the general~~

public. Amendments or modifications to an approved zoning certificate may require the payment of a fee as established in the Hamilton Township fee schedule.

- ~~B. All other requests for changes will be processed as a new application, which require the resubmittal of a new fee.~~
- ~~C. An applicant or property owner requesting changes shall submit a written request to the zoning inspector, itemizing the proposed changes.~~

Expiration

- ~~A. A zoning certificate shall be obtained within 12 months of the site plan approval.~~
- ~~B. Once a zoning certificate is obtained, the provisions of Section 3.5.6 Expiration shall apply.~~
- ~~C. An approved site plan shall run with the land and shall not expire due to change in land ownership.~~



Text Amendments

Hamilton Township Zoning Code: Chapter 5 modifications

Owner:	Hamilton Township
Applicant:	Hamilton Township Trustees
Spokesperson:	Cathy Walton, Planning & Zoning Director
Location:	7780 S. State Route 48, Maineville, OH 45039
Zoning:	<i>Hamilton Township Zoning Code</i>
Request:	Initiate the Process for Text Amendments to <i>the Hamilton Township Zoning Code</i>
History:	If the Hamilton Township Trustees vote to initiate these text amendments, the next step in the process will be to receive any feedback from the Warren County Regional Planning Commission and then the Zoning Commission, at its next meeting, will review and provide a recommendation to the Township Trustees.

Section 5.5.8 regulates the process for PUD modification requests and grants the Board of Township Trustees the authority to determine whether the request is a major or minor modification. This section also gives specific criteria as to what constitutes a major or minor modification.

Because the code is specific about the criteria, there is not a need for Trustee review. Any modification that is considered major under the review criteria, will be referred to the Township Zoning Commission for review. Any request deemed minor under the review criteria, and meets all zoning requirements, will be reviewed by staff.

Because the criteria is specific and the code gives staff the authority to submit any review requests to the Zoning Commission, the recommendation is to remove the requirement for the Township Trustees to make the determination if a request is considered major or minor.

Project Summary:	Hamilton Township Trustees seek approval for these text amendments to Chapter 5 of the <i>Hamilton Township Zoning Code</i> .
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RPC Recommendation –

Staff Recommendation – APPROVAL of the Text Amendments subject to the following conditions:

1. Compliance with the Warren County Regional Planning Commission conditions

5.5. REVIEW PROCEDURES FOR PUDS

5.5.1. A. All PUDs shall be processed in three stages that include a PUD sketch plan (Stage 1), PUD preliminary site plan (Stage 2) and a PUD final site plan (Stage 3).

B. A zoning certificate is required for PUDs in accordance with the provision of Section 5.5 Review Procedures for PUDs.

Current language

5.5.8. Modifications

- A. Major modifications to an approved PUD sketch plan shall be processed in accordance with the procedures in Section 5.5.4 Stage 1 – PUD Sketch Plan and Zone Map Amendment.
- B. Modifications to an approved PUD preliminary site plan or PUD final site plan shall be considered in accordance with this section.
- C. A request for a modification shall be submitted to the zoning inspector.
- ~~D. The board of trustees shall have the authority to determine if the proposed modification is a major modification or minor modification in accordance with this section. Such decision may be appealed to the BZA.~~

E. Major Modifications

- (1) Major modifications to an approved PUD preliminary site plan or PUD final site plan shall include but not be limited to:
 - (a) An increase in residential density;
 - (b) An expansion in nonresidential floor area that exceeds 10 percent of the total floor area that was previously approved;
 - (c) Changes to the PUD boundaries;
 - (d) Changes in the amount (percentage of the total development) or location of different land uses; or
 - (e) Changes to internal street patterns that alter the intersection points with existing streets.
- (2) Major modifications shall be reviewed in accordance with the entire procedure set forth in Section 5.5.5 Stage 2 – PUD Preliminary Site Plan.

F. Minor Modifications

Other amendments or modifications that are in compliance with the regulations of this code shall be classified as a minor modification and shall be reviewed and approved by the zoning inspector, except that the zoning inspector may elect to submit the minor modification to the zoning commission for review and a decision. Such review shall occur at a public meeting of the zoning commission and shall be subject to notice and fees as established by the board of township trustees and state law.



Text Amendments

Hamilton Township Zoning Code: Chapter 6 related to rear yard setbacks

Owner:	Hamilton Township
Applicant:	Hamilton Township Trustees
Spokesperson:	Cathy Walton, Planning & Zoning Director
Location:	7780 S. State Route 48, Maineville, OH 45039
Zoning:	<i>Hamilton Township Zoning Code Chapter 6</i>
Request:	Initiate the Process for Text Amendments to <i>HTZC Table. 6.1 Site Development Standards for Residential Zoning Districts</i>
History:	<p>Since the Hamilton Township Trustees did not officially initiate these text amendments, Zoning Commission is the appropriate entity to initiate the text amendment process per HTZC 3.7.1. Amendment Initiation. The next step in the process will be to receive any feedback from the Warren County Regional Planning Commission and then the Zoning Commission, at its next meeting, will review and provide a recommendation to the Township Trustees.</p> <p>Many of the new residential developments have smaller lots and homes are built that just meet the required setbacks. When this is the case, the homeowner is not permitted to add a deck to the rear of the house without a variance from the Board of Zoning Appeals. In 2023 there were nine variance requests for decks in a rear yard setback made to the Board of Zoning Appeals. All were approved.</p> <p>A search of several local Township jurisdictions shows that many allow for decks to encroach the rear yard setback from eight to sixteen feet. The nine variance requests heard by the Hamilton Township BZA averaged an encroachment of 9.67'. For this reason, an encroachment allowance of 10' is being proposed.</p>
Project Summary:	Hamilton Township Trustees seek approval for these text amendments to Chapter 6 of the <i>Hamilton Township Zoning Code</i> .

RPC Recommendation –

Staff Recommendation – APPROVAL of the Text Amendments subject to the following conditions:

1. Compliance with the Warren County Regional Planning Commission conditions

M. Porch ~~or~~ Deck or Patio

- (1) Porches or enclosed decks ~~that are enclosed~~ (with screening or other materials), have a roof, or that are physically attached to the principal structure shall meet the setback requirements for principal buildings in the applicable zoning district. See [Section 6.2 Site Development Standards](#).
- (2) ~~Unenclosed porches and decks~~ Porches and unenclosed decks may encroach into required rear yard setbacks ~~in accordance with Section 6.2 Site Development Standards~~ by no more than ten feet.
- (3) Porches or ~~decks~~ patios that are under 18 inches in height do not require a zoning certificate.

DRAFT



Fire Chief and Administrator - 4/2/25 Trustee Meeting

The following motion is requested by the Board of Hamilton Township Trustees from the Administrator and Chief Jewett:

Motion to authorize the Township Administrator to accept the proposal from The Impact Group for strategic plan and mission, vision, and core value creation services in the amount of \$34,500.

Attached to this memo is a proposal from the Impact Group for a Strategic Planning Process which includes updating the Mission, Vision, and Values for the Fire Department. Mr. Tom Speaks with the Impact Group will be present at the April 2nd Trustees' meeting to answer any questions from the Board.

Our department has transformed rapidly over the past 3.5 years and much of the old vision (which is not written) and the values of the department have changed. The fire service and Hamilton Twp. has changed dramatically since the original mission statement for the department was created. The proposal has been amended from what was previously proposed to the Board by removing the rebranding initiative component and reducing the price by \$5,000.00. This plan will focus on the 5-year strategic plan and mission, vision, and values.

The strategic plan is very important for the future of the Department and fulfilling the goals of the community regarding the fire and emergency medicine service protection they would like to see as well as the Trustees' vision and expectations. While we are excellent at training our Department for the mission specific items, we are out of depth in creating a document to drive growth and move our Department forward for the future. The Impact Group will also use the Community Risk Assessment/Standard of Cover we completed last year as part of this process. The unique part of this is that not only does the leadership of the Fire Department take part of this process, but also the Trustees, administration, community leaders, and citizens. These are all stakeholders in how the Department is run and in our future development as a department. This plan will also enhance the direction the Board gave about everyone being on the same page as the plan will be available for all Township employees and departments to review and giving them the direction of the Fire Department.

Please see the attached proposal which details in length the process and steps taken during the formation of this strategic plan. This plan will be available for every resident that would like a copy and will be placed on our website. This is a working document that will have goals and timelines for achievement. One more note is that this is not an operational plan but a master

planning guide to ensure the citizens are getting the high-quality services that their tax dollars are paying for.

The money for this project is not being taken out of the Fire/EMS tax levy funds but the EMS Billing fund. The money is already allocated in the budget that was approved by the trustees for 2025. There will be no need to reappropriate funds to cover the cost of this project.

Mr. Wright spoke with references from Deerfield Township and the Lebanon City School District and confirmed that existing public sector clients are very pleased with the services from The Impact Group and both of those organizations reengaged the Impact Group in subsequent years to either refresh or extend their services with them.



HAMILTON TOWNSHIP FIRE DEPARTMENT

STRATEGIC PLAN AND MISSION, VISION, CORE VALUE CREATION

PROPOSAL

PRESENTED BY
The Impact Group on February 19, 2025

THINK. CREATE. *excite.*



Introduction



Jason Jewett, *Fire Chief*

Daniel Berkebile, *Assistant Fire Chief*

7780 South State Route 48
Hamilton Township, OH 45039

Dear Chiefs Jewett and Berkebile,

It is with great excitement that we submit the following proposal to the Hamilton Township Fire Department for strategic planning. We believe our track record of developing targeted strategies that help cities, townships, businesses and organizations better define themselves will serve us well as we partner together to provide a strategic plan that serves the needs of your fire department and your community.

Based in Hudson, Ohio, our firm offers a host of capabilities featuring a talented team of professionals with diverse backgrounds and one thing in common: results. We have a successful history of driving results for cities and townships with a strong emphasis on strategic planning. Our services encompass a wide range of communication and marketing strategies, including those needed to carry out successful strategic plan initiatives, such as creating unique surveys, expertly facilitating focus/planning groups and disaggregating community trends, data and analytics.

Since 2000, The Impact Group has assisted local governments, boards of developmental disabilities, K-12 education, higher education, state agencies, nonprofits and corporations in developing and strengthening their marketing and public relations strategies, specializing in a holistic approach to communications and planning. We are at our best when helping others reach their goals and believe in the tremendous power of relationships as a driving force with our clients and stakeholders.

Please contact us at our information below if you have any questions regarding our proposal or qualifications. Thank you in advance for your consideration.

Sincerely,

Tom Speaks, Partner
tspeaks@igpr.com | 330.329.5680

Lauren Scherr, Director of Client Development
lscherr@igpr.com | 216.402.1665

Doreen Osmun, Director of Strategic Services
dosmun@igpr.com | 330-572-2721

Project Overview



Hamilton Township Fire Department has a desire to plan, develop and implement a new strategic plan. In addition the fire department would like to update and enhance its current mission, vision, and core values. The Impact Group will work to make these updates to the mission, vision, and core values as a part of the strategic planning process.

Hamilton Township Fire Department has a need for strategic planning and branding that includes:



Leadership & Board of Trustees Visioning



Review of Existing Mission, Vision & Core Values



Community Engagement & Focus Group Facilitation



Data Compilation & Disaggregation



Development of New Mission, Vision & Core Values



Creation of Goals, Objectives & Action Steps Timeline

Statement of Work



Whiteboard Session

The Impact Group will conduct a 1 hour, virtual whiteboard session with department officers within Hamilton Township Fire Department, as determined by the Chief, to define the goals and objectives for the strategic planning process and discuss updates to the mission, vision and core values. During this meeting, important dates will be discussed and scheduled, such as Leadership and Board of Trustees SWOT, focus groups, survey run dates, etc. The whiteboard meeting will also establish overall expectations for the strategic planning process. The whiteboard session date and time is to be determined.



Statement of Work

PHASE 1



Leadership Team and Board of Trustees Visioning

A team led by The Impact Group Partner Tom Speaks, and Director of Strategic Services Doreen Osmun, will engage Hamilton Township Fire Department's senior leadership team and Board of Trustees in separate work sessions. The Impact Group can complete Phase 1 in November 2024.

- Tom and Doreen will focus on the current standing of the fire department as well as its future vision and goals.
- The senior leadership team and Board of Trustees/Township Administrators will participate in separate SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis sessions to extract valuable information that will help inform the strategic planning process from the start. Both SWOT sessions will be held in-person.
- The Impact Group will help establish aspirations and behavioral expectations that are necessary for the culture desired in the fire department.



Statement of Work

PHASE 2



Community and Key Stakeholders Engagement

Engagement with Hamilton Township Fire Department's Board of Trustees, Township Administrators, senior leadership team that includes chiefs, captains and shift commanders, other FD staff members, community partners and leaders and citizens is essential to developing a comprehensive strategic plan. The Impact Group will lead a multi-phase engagement and development process that will result in a high-level, comprehensive master plan. Phase 2 can begin in January 2025.

Focus Groups

Hamilton Township Fire Department must gather data and ensure its stakeholders have the opportunity to provide feedback regarding the organization. To uncover this critical information, The Impact Group proposes the following focus groups be conducted:

- Fire team staff focus groups (2)
- Citizens/Community Stakeholders of Hamilton Township focus groups (2)
- Community leaders focus group (business, civic, municipal, non-profit, etc.) (1)
- Hamilton Township leaders focus group (1)

Online Surveys

The Impact Group will create and provide two (2) online surveys as an additional measure of data compilation. One survey will be provided for community members and the other survey for fire department staff. The goal of the surveys is to create an easy, flexible mechanism to ensure participation and engagement from all stakeholders. Survey questions will closely mirror those utilized in the focus groups. The Impact Group will send survey links to the Chief to be distributed on multiple platforms to maximize participation.

Continued...

Statement of Work

■ PHASE 2 CONTINUED

Phone Interviews

The Impact Group will conduct five to eight (5 to 8) personal phone interviews with key community influencers as approved by the Chief and/or Assistant Chief. The Chief will invite key stakeholders to participate in a phone interview with The Impact Group and let them know that The Impact Group will be reaching out to schedule an interview. The Impact Group will provide the Chief with the invitation wording and will coordinate the interviews once the stakeholders have been contacted.



Statement of Work

PHASE 3



Goals & Objectives Development

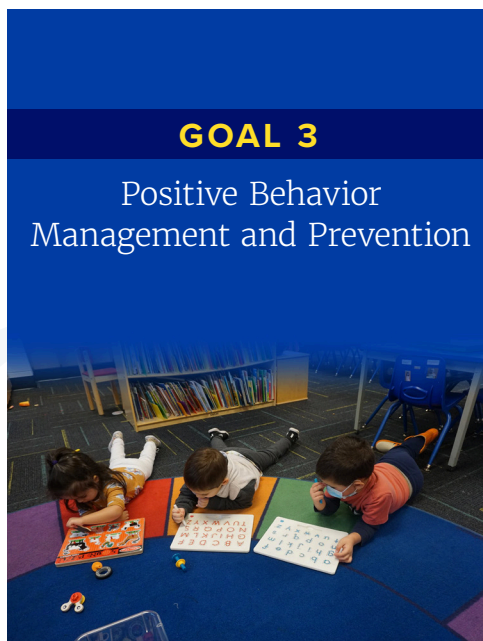
Part I: Goals and Objectives

The Impact Group will synthesize all data from various groups such as the Board of Trustees, staff and community stakeholders, extracting trends and outlining areas of focus. Based on these trends, The Impact Group will create goals and objectives that are unique to the Hamilton Township Fire Department.

Part 2: Creation of Action Steps Timeline

The Impact Group will meet with all leaders in the fire department to collaboratively create actionable steps for the objectives. This timeline will be connected to a specific individual and will be time-bound and measurable. This timeline will effectively propel the fire station forward over the life of the plan.

Example



11 | WOOSTER CITY SCHOOLS | Strategic Plan 2023-2025

GOAL 3 Positive Behavior Management and Prevention			
Objective 1	Engage a district committee to study challenging student behaviors/risk factors and their direct impact on classroom practice; review all possible de-escalation practices and ensure staff members are trained in these concepts; consider a more comprehensive and aligned use of restorative discipline practices; continue to provide professional learning opportunities in the area of trauma-informed practices for all staff.		
ACTION STEPS	ASSIGNED	TIMEFRAME	CO-CHAIRS
Establish baseline		June 2024	
Recommendations	Brittany Grimshaw, BCBA	December 2024	Steve Furlong, CJ Spreng
Implementation		August 2025	
Measurement		Annually	
Objective 2	Review district anti-bullying policies and prevention practices to ensure consistent implementation at each building and grade level; continue to inform parents, guardians, and staff of ways to promote positive and healthy student interactions.		
ACTION STEPS	ASSIGNED	TIMEFRAME	CO-CHAIRS
Establish baseline		June 2023	
Recommendations	Shannon Federinko, Edgewood Middle School Principal	June 2024	Kevin Wolf, Nate Steiner
Implementation		August 2024	
Measurement		Per semester	

Continued on the next page >

12 | WOOSTER CITY SCHOOLS | Strategic Plan 2023-2025

Statement of Work

■ PHASE 4



Update and Enhance Current Mission, Vision, and Core Values

Based on the feedback obtained from the Fire Department staff, Board of Trustees, community stakeholders, township administrators and citizens through the visioning and community engagement phases, The Impact Group will rewrite the new mission, vision and core values and establish clear behavioral expectations within the Fire Department. There will be ONE “training the trainers” session so the Township may confidently communicate the culture building information throughout the department.

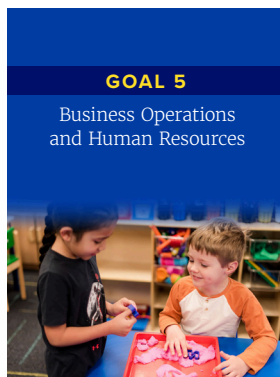


Statement of Work

FINAL STEPS

- Draft of Hamilton Township Fire Department’s strategic plan submitted to the Chief
- Revisions discussed
- Final plan delivered in three versions:

Examples



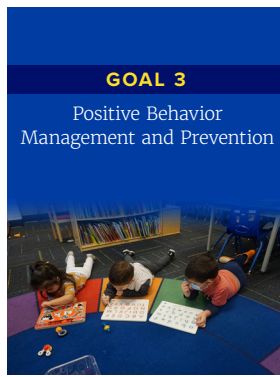
GOAL 5 Business Operations and Human Resources

Objective 1 Utilize ongoing community engagement opportunities to address current facilities and operational deficiencies to help develop a multi-year master facilities plan, with particular emphasis to the district’s elementary and middle schools. Use that plan to determine priorities for potential new construction about educational opportunities and how buildings could be updated to maximize student and staff safety, promote interaction, create collaboration and reflect 21st-century learning spaces.

Objective 2 Publish and promote a series of simplified community-friendly graphics to educate Hamilton City School District stakeholders and empower more directly on current and projected fiscal opportunities to receive transparent and consistency communicate the financial standing of the district.

Objective 3 Review all aspects of physical security throughout the district, make necessary changes to provide student and staff safety every day, recommend possible changes to policy and application of best practice strategies for future use, ensure consistent application of security protocols/procedures for district buildings and district events, identify gaps and address during drop-off/stop-off times.

Objective 4 Continue to recruit, hire, and retain high-quality staff, teachers, and administrators, intentionally look for opportunities to hire qualified candidates from diverse backgrounds to more equitably meet the demographics of our student population.



GOAL 3 Positive Behavior Management and Prevention

Objective 1 Engage in district activities to study challenging student behavioral factors and their direct impact on classroom practice, review all possible discipline practices and ensure staff members are trained in those concepts, consider a more comprehensive and aligned set of response discipline practices, continue to provide professional learning opportunities in the area of trauma-informed practices for all staff.

ACTION STEPS	ASSIGNED	TIMEFRAME	CO-CHAIRS
Establish baseline		June 2024	
Recommendations	Billyann Greenawald, BCBA	December 2024	Steve Furlong, CJ Spring
Implementation		August 2025	
Measurement		Annually	

Objective 2 Review district anti-bullying policies and prevention practices to ensure consistent implementation at each building and grade level, continue to inform parents, guardians, and staff of ways to promote positive and healthy student interactions.

ACTION STEPS	ASSIGNED	TIMEFRAME	CO-CHAIRS
Establish baseline		June 2023	
Recommendations	Shannon Federlino, Ed. Specialist	June 2024	Karen Wolf, Nita Steiner
Implementation	School Principal	August 2024	
Measurement		Per semester	



GOAL 1 Academic Advancement and Professional Learning

Objective 1 Provide major opportunities for vertical and horizontal alignment across all subjects and grade levels, ensure that current practices are aligned with 21st-century job market demands, consider the creation and education of those careers that are most deeply aligned to STEAM (science, technology, engineering, art, and mathematics) and other in-demand disciplines.

Objective 2 Advance curriculum and pedagogy development to widen the opportunities for all students, considering the address of opportunity, especially those in the underserved districts in the district of Hamilton City. Generalize into daily classroom practice. The stakeholders include support for students in the areas of life skills, foreign language exposure at all grade levels, and leadership development.

Objective 3 Provide continuing professional development to improve instructional strategies aimed at advancing learning practices that include a more personalized use of technology, consider the inclusion of 1:1 technology for all teachers with established standards for best practices and use of all technology.

Objective 4 Continue to make data-driven decisions with support to implement systems of supports (RTI) for all students, use systems progress monitoring tools and data collection systems to determine to whom learning gaps that are most critical and use of culturally responsive instructional practices at all levels of the RTI framework.

GOAL 2 Climate, Culture, and Mental Wellness

Objective 1 Create a wellness task force to comprehensively study the needs of all student body as it relates to mental health and well-being, consider the district’s current efforts in this area, consult with health professionals, behavioral and healthy environment researchers, and student support services in consultation with families and staff members.

Objective 2 Study and consider the need for additional resources, possibly staff such as guidance counselors, social workers, or behavioral specialists to address the social-emotional needs of students.

Objective 3 Continue to clearly communicate to staff, students, and the community the importance of the district’s mission and vision, and ensure that all staff, students, and the community member feels welcome and safe. Build systems of excellence through personalized, ongoing and engagement of traditionally underrepresented groups, create collaborative opportunities for students and staff that increase interaction and inclusion of all students of the Hamilton community.

Version 1: Goals and objectives only to use as an outward-facing document. This document can be shared on the Township’s website, through social media channels, or shared with other stakeholders.

Version 2: Goals and objectives including the action steps timeline provided for internal accountability and use. This document includes names and dates of who is completing objectives, when they are being completed, and how often they are being measured.

Version 3: Large 11x17 graphically enhanced design of the goals and objectives for public display. This can be used in the 2 fire stations, Township offices, or shared with area businesses.



Meet Your Team



The Impact Group is a talented team of full-service marketing professionals with diverse backgrounds and one thing in common: results. The Impact Group has a successful track record of driving results for school districts, municipalities, corporate clients, business-to-business clients and nonprofits through community engagement, messaging, branding, staff training and market execution.



Tom Speaks, Partner and Co-Founder

Tom is an appreciation advocate, marketing and communication expert, professional speaker, community engagement guru, statistical polling analyst, and published author. Tom is a specialist in the world of public speaking, strategic planning, leadership development, and crisis communications.



Phil Herman, Partner

With over 25 years of experience in education, Phil has worked as a teacher, coach, principal, director of human resources, assistant superintendent and superintendent for 11 years. Phil is a leader in community engagement, team development, crisis communications, leadership development and leading high-level organizations.



Krista Rodriguez, Vice President of Client Services

Krista is the brand guru. She has an incredible eye for the right look and feel to meet all of your needs. Her attention to detail is also conveyed in her approach to ensuring our content is appropriate for your goals and meets your expectations.



Lauren Scherr, Director of Client Development

Committed to developing long term, genuine relationships, Lauren believes in providing a human and holistic approach that begins with an overall strategic direction followed by a detailed plan of action designed to address all IGPR client's goals and challenges.



Doreen Osmun, Director of Strategic Services

Throughout her career as a teacher, coach, principal, curriculum director, and assistant superintendent, Doreen has developed a deep passion for understanding an organization's "why"-the core purpose of every decision and action. This understanding fuels her dedication to creating dynamic relationships within and among groups, fostering environments where collaboration and shared vision thrive.



Christie Cereshko, Creative Director

Christie has a passion for transforming ideas into visual realities. She has become a driving force behind a variety of advertising campaigns, brand identities, and multimedia projects. As a leader, Christie is known for fostering a collaborative work environment, encouraging team members to think outside the box and pushing the boundaries of conventional creativity.



Aurora Wilson, Account Lead

As an Account Lead with the Impact Group, Aurora focuses on strengthening relationships and strategizing high-quality content for her clients. With expertise in client relations and special project management, Aurora brings a high level of organization to her work and is dedicated to meeting client needs



Fernanda Frazier, Vice President of Finance

Fernanda is the Vice President of Finance and is responsible for all of financial and operating aspects of The Impact Group. She earned her accounting degree from the University of Akron and is a jack-of-all-trades.

The Impact Team is subject to change based on overall needs of the client.



References



Sal Talarico, *Executive Director*
Ohio Association of Public Treasurers
oaeducation@gmail.com
440.915.2057

Mike Mallis, *City Manager*
City of Bedford
citymanager@bedfordoh.gov
440.232.1600

Rob Schommer, *City Manager*
City of Bellbrook
Rob@cityofbellbrook.org
937.478.3728

Gerard Neugebauer,
Council Member at Large
City of Green
neugebauer@cityofgreen.org
330.896.6602

Anthony DiCicco, *Mayor*
City of Mayfield Heights
anthonydicicco@mayfieldheights.org
440.442.2626, ext. 200

Sean Ward, *Director of Parks and Recreation Department*
City of Mayfield Heights
seanward@mayfieldheightsohio.gov
440.442.2627

Richard (Rich) Parker,
Director of Recreation/Grantwood
City of Solon, Parks and Recreation
rparker@solonohio.org
440.337.1426

Rebecca Ziegler,
Economic Development Director
City of Twinsburg
RZiegler@twinsburg.oh.us
330.963.6154

Eric Reiners, *Township Administrator*
Deerfield Township
erein@deerfieldtwp.org
513.701.6958

Shawn Garver,
Human Resources Director
Hamilton County Board of
Developmental Disabilities
shawn.garver@hamiltondds.org
513.559.6667

Isaac W. Seevers, *Superintendent*
Lebanon City Schools
seevers.isaac@lebanonschools.org
513.934.5778

Dr. Laura Blessing, *Superintendent*
Miamisburg City Schools
lblessing@miamisburg.k12.oh.us
937.866.3381

John W. Spieser, *Superintendent*
Milford Exempted Village Schools
spieser_j@milfordschools.org
513.276.1546

Adam Herman, *Chief Executive Officer*
Ohio Association of County Boards
aherman@oacbddd.org
614.431.0616

Susie Vance,
Deputy Director, Human Resources
Ohio Environmental Protection
Agency (EPA); Former Assistant Chief
ODNR Division of Parks and Watercraft
Susan.Vance@epa.ohio.gov
614.644.2782

Jim Bodenmiller,
OFE Program Director
Ohio Fire Chiefs' Association
jbodenmiller83@gmail.com
614.410.6322

Amanda Perry,
Marketing and Project Manager
Ohio Parks and Recreation Association
amanda@opraonline.org
614.895.2222

Peter Moore, *President & CEO*
Ohio Provider Resource Association
(OPRA)
PMoore@opra.org
614.224.6772

Rich Niccum, *Deputy Director*
Preservation Parks
rniccum@preservationparks.com
740.524.8600 x 104

Brad Lovell, *Assistant Superintendent*
Sycamore Community Schools
lovellb@sycamoreschools.org
513.686.1700

Ben Garlich, *Mayor*
Village of Middlefield
bgarlich@middlefieldohio.com
440.313.8906

Megan Manuel, *Superintendent*
Warren County Board of
Developmental Disabilities
megan.manuel@warrencountydd.org
513.228.6508

Additional references available upon request.



Testimonials



"The Impact Group is one of the best resources a local government can have regarding communication, messaging, and strategic thinking. The strategic thinktank Tom and his team create is invaluable and I frequently find myself consulting with them for ideas beyond messaging and communication.

Their understanding of growing and strengthening an organization's culture is commendable."

Rob Schommer, City Manager, City of Bellbrook



"The Impact Group has a fantastic, high energy, creative staff who are a pleasure to work with. They are responsive and truly care about their clients. The work they have done for my organization has truly been invaluable and I highly recommend them."

Amy Jordan, President, Hudson Community Foundation



"The Impact Group has been a trusted communications resource for me for many years. Their expertise regarding school district communications, strategic planning, Branding and staff development have helped me, help the districts I have served. I would certainly recommend The Impact Group to any school district."

Rob Gress, Superintendent, Alliance City Schools





Budget Considerations



Hamilton Township Fire Department Strategic Plan and Mission, Vision, Core Value Creation

Proposed Project Duration: Four - five (4-5 months)

Proposed Project Timeline: March - July 2025

Investment

\$34,500

Payment Schedule: \$8,625 due upon signature. \$8,625 due in April and May.
\$8,625 due upon completion.

This budget does not include additional hard costs (e.g. printing, postage, boosting advertisements on social media, etc.) which will be the responsibility of the client. If a project requires additional time beyond the scope articulated in the proposal, The Impact Group will first seek client approval, then bill at an hourly rate of \$200 per hour.



Signature Page

Hamilton Township Fire Department Strategic Plan and Mission, Vision, Core Value Creation

Hamilton Township Fire Department

By: _____

Print Name: _____

Title: _____

Date: _____

The Impact Group Public Relations/Marketing Communications Inc.

By: _____

Print Name: _____

Title: Partner _____

Date: _____

By signing this proposal, you agree to the terms and conditions of this official statement of work. This document coincides with the services agreement. Per the budget considerations page of the proposal, the agreed-upon amount is \$34,500 for services rendered.



THINK. CREATE. *excite.*



Administrator – 4/2/25 Trustee Meeting

The following motion is requested of the Board of Hamilton Township Trustees from the Township Administrator:

Motion to authorize the Township Administrator to execute an agreement with Santander Bank for the financing of the replacement tanker truck.

On February 19th the Board authorized the purchase of a replacement tanker truck as the existing, 30 year old tanker truck had to be taken out of service. A majority of the area of the Township is actually outside of service from fire hydrants on any municipal water lines. A tanker truck must be used to deliver sufficient fire flow to properties for fire fighting operations in all those areas.

An agreement was signed with the manufacturer of the truck and we anticipate receiving delivery of the truck in late summer. We will realize a large savings of interest payments from a debt service on the purchase by placing a \$100,000 down payment towards the \$591,000 purchase price. The funds for the down payment are available from the \$50,000 of investment interest income that the Board transferred earlier this year and from \$50,000 of the sale of the to-be-replaced Ladder Truck 76.

Chief Jewett solicited bids from three lending institutions for a ten-year loan on the balance of the purchase price. Santander Bank proposed a rate of 4.98% and the other two were at rates of approximately 5.6% and 6.4%.



ORIGINAL FINANCE LEASE DOCUMENTS

**Sign and fill out the CONTRACT. Please have signature notarized and/or provide a copy of authority to sign contracts. *
A School Seal may be used.**

**Fill in Federal ID # and sign the 8038 IRS Form.
(Santander Bank will file once lease is funded and finalized.)**

Sign and fill out the Insurance Company and Coverage Information of each set of terms. Fill out all necessary documents included in this packet. Including all red checked and marked items. *

Please attach a copy of signed Board Minutes in which this finance arrangement was approved. The official minutes can be used or the board's attorney must sign and approve. } *

ENCLOSE the most recent copy of the last years Audited Financial Statements. (REQUIRED)

*****Complete Audits/Reports*****

Please include 2023 & 2024

Return completed set of documents and other required documents to:

**Mr. Jeff Drawdy
Santander Bank, N.A.
1227 Seminole Drive
Indian Harbour Beach, FL 32937**



Municipal Lease Program

Customer's Full LEGAL Name **Hamilton Township, OH**

Addresses (Street and Mailing) **7780 S. State Route 48**

City, State, Zip Code **Hamilton Township, OH 45039**

Distributor **Atlantic Emergency Solutions**

Name of Administrator/Business Officer/Title **Jason Jewitt, Fire Chief**

Telephone/Fax **513-683-8520** **513-683-1622**
(Fired Dept)

Number of units to be sold & type **2026 Freightliner M2-106 BXT 2100 Gal Tanker**

Initial Payment: **\$100,000.00** **PMT** **Annual** **Delivery Date: 8/15/2025 estimated**

Year Town was formed: _____ ✓

Federal /Employee ID Number: _____ ✓

Fleet Replacement _____ Addition to Fleet _____ *

Provide Basic Justification for Request: _____ ✓

Borrowing Reference: _____ ✓ Bank Relationship Reference: _____ ✓

Completed By: _____ Title: _____ ✓

Computations from Amortization Schedule: Quote Expires if not accepted within 30 days. Quote Date: Acceptance by Santander Bank is subject to Credit review and approval by Santander Bank at it's sole discretion.

Compound Period: *Annual* Please send current two years audited financial statements to the below address.

If you have any questions, Please feel free to call, or email:

Jdrawdy@santander.us
Jeff Drawdy, VP, Santander Bank
1227 Seminole Drive
Indian Harbour Beach, FL 32937

MUNICIPAL LEASE-PURCHASE AGREEMENT

LESSOR

Santander Bank, N. A.
3 Huntington Quadrangle, Suite 101N
Melville, NY 11747-4616

LESSEE

Name: Hamilton Township, OH
Street: 7708 S. State Route 48
City/State/Zip: Hamilton Township, OH 45039
Responsible Official:
Phone: ()

1. LEASE OF VEHICLES: LESSOR hereby agrees to lease to LESSEE and LESSEE hereby agrees to lease from LESSOR the school buses or other motor vehicles and equipment and accessories thereon (herein "Vehicles") on the terms and conditions provided in this Agreement and the schedule and additional schedules annexed hereto (each a "Schedule" and collectively, the "Schedules").

2. COVENANTS: LESSEE represents, covenants and warrants that (a) It is a public body corporate and politic, (b) It is a "tax-exempt issuer" within the meaning of the Internal Revenue Code, (c) It is authorized by all applicable laws to make, and perform under, this Lease, (d) The Vehicles are essentially needed for their proper, efficient and economic operation, (e) At the time of making the Lease, sufficient funds were appropriated to fulfill the Lessee's obligations of the current fiscal year, and (f) LESSEE has not previously terminated a lease for non-appropriation.

3. TERM AND RENT: The Lease term shall commence as of the date that the Vehicles are delivered to LESSEE, or LESSEE's Agent (the "Commencement Date") and shall continue for the term shown on the attached Schedule relating thereto, unless Lessee notifies LESSOR that an Event of Non-appropriation (described below) has occurred. At the end of such term LESSEE shall acquire legal title to the Vehicles and terminate this Lease with respect thereto by paying to LESSOR all amounts then due and unpaid hereunder and the remaining principal balance with respect to such Vehicles as shown on the Schedule relating The rent under this Lease shall be payable in lawful money of the United States of America, from any and all legally available funds, and at the times and in the amounts as indicated on each attached Schedule. In lieu of cash, LESSOR will accept payment by check or wire transfer of immediately available funds only. Each payment will consist of a principal and interest component.

4. EVENT OF NON-APPROPRIATION: Lessee shall notify LESSOR promptly (and in no case later than 30 days prior to the last day of its current fiscal year) if sufficient funds are not appropriated for the payments for the next Renewal Term (an "Event of Non-appropriation"). If LESSEE terminates this Lease or an Event of Non-appropriation occurs, Lessee agrees, to the extent not prohibited or required by law, not to (i) purchase, lease, rent, or otherwise acquire vehicles performing functions similar to those performed by the Vehicles or (ii) contract with another party to furnish services that the Vehicles had provided, for one year after such termination or occurrence.

5. PAYMENTS UNCONDITIONAL: LESSEE HAS EXAMINED, TESTED AND ACCEPTED THE VEHICLES COVERED BY THIS LEASE AND SCHEDULES, AND SUBJECT ONLY TO AN EVENT OF NON-APPROPRIATION, LESSEE'S OBLIGATION TO PAY RENT AND OTHER PAYMENTS HEREUNDER SHALL BE ABSOLUTE AND UNCONDITIONAL AND NOT SUBJECT TO ANY ABATEMENT, SET-OFF, DEFENSE OR COUNTER CLAIM FOR ANY REASON WHATSOEVER, REGARDLESS OF LOSS, DAMAGE, DESTRUCTION, MALFUNCTION OR DISREPAIR OF THE EQUIPMENT, OR DISPUTE WITH THE MANUFACTURER OR SUPPLIER OF THE VEHICLES OR FOR ANY OTHER REASON.

6. DISCLAIMER OF WARRANTIES: LESSOR, NEITHER BEING THE MANUFACTURER, NOR A SUPPLIER, NOR A DEALER IN THE VEHICLES, MAKES NO WARRANTY, EXPRESS OR IMPLIED, TO ANYONE, AS TO DESIGN, CONDITION, CAPACITY, PERFORMANCE OR ANY OTHER ASPECT OF THE VEHICLES OR THEIR MATERIAL OR WORKMANSHIP. LESSOR ALSO DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR USE OR PURPOSE WHETHER ARISING BY OPERATION OF LAW OR OTHERWISE. LESSOR FURTHER DISCLAIMS ANY LIABILITY FOR LOSS, DAMAGE OR INJURY TO LESSEE OR THIRD PARTIES AS A RESULT OF ANY DEFECTS, LATENT OR OTHERWISE, IN THE VEHICLES WHETHER ARISING FROM THE APPLICATION OF THE LAWS OF STRICT LIABILITY OR OTHERWISE. AS TO LESSOR, LESSEE LEASES THE VEHICLES "AS-IS". LESSEE HAS SELECTED THE SUPPLIER OF THE VEHICLES AND ACKNOWLEDGES THAT LESSOR HAS NOT RECOMMENDED SUPPLIER. LESSOR SHALL HAVE NO OBLIGATION TO MAINTAIN, OR SERVICE THE VEHICLES. If the Vehicles are unsatisfactory for any reason, LESSEE shall make claim on account thereof solely against Supplier, and any of Suppliers vendors, and shall nevertheless pay LESSOR all rent payable under the Lease. LESSOR hereby assigns to LESSEE all of the rights which LESSOR may have against Supplier and Suppliers vendors for breach of warranty or other representations respecting the Vehicles. LESSEE understands and agrees that neither Supplier nor any agent of Supplier; is an agent of LESSOR or is authorized to waive or alter any term or condition of this Lease.

7. RISK OF LOSS: LESSEE shall bear all risks of loss of and damage to Vehicles from any cause; occurrence of such loss or damage shall not relieve LESSEE of any obligation hereunder. In the event of loss or damage, LESSEE, at its option, shall (a) place the damaged Vehicle in good repair, condition and working order; or (b) replace lost or damaged Vehicles with like Vehicles in good repair, condition and working order, with documentation creating a lien or favor of LESSOR or its assignee, or (c) purchase the Vehicles for the Purchase Option Price set forth on the related Schedule for the fiscal year then or next ending.

8. INSURANCE: LESSEE will purchase and maintain in force during the term of this Agreement, insurance policies in at least the amounts listed below covering the Vehicles between the time of delivery thereof to LESSEE and final disposition by LESSOR. Said insurance shall be written by an insurance company or companies acceptable to LESSOR, insuring LESSEE against any loss, damage, claims, suits, actions or liability, and by endorsement naming LESSOR as an Additional Named Insured and Loss Payee. Such endorsement or endorsements shall provide in each case that said insurance company or companies shall give to LESSOR at least thirty (30) days' notice in writing of proposed cancellation, modification, or alteration of any said insurance.

Table with 2 columns: Type, Amount. Rows include Public Liability and Property Damage, Collision, Fire and Theft (ALL RISK).

The above insurance shall also include the following, in amounts not less than the applicable minimum legal requirements: (a) uninsured/underinsured motorist coverage, and (b) no fault protection. LESSEE shall in addition provide general liability insurance covering LESSEE'S indemnification responsibilities hereunder. Prior to the date that any Vehicle is placed in service by LESSEE, LESSEE shall furnish LESSOR with a certificate of insurance or other evidence thereof acceptable to LESSOR. Policies covering the aforementioned fire and theft and collision insurance shall bear endorsements to the effect that proceeds thereof shall be payable to LESSOR and/or LESSEE as their interests may appear. LESSEE hereby appoints LESSOR as LESSEE'S attorney-in-fact to receive payment of and endorse all checks and other documents and to take any other action necessary to pursue insurance claims and recover payments if LESSEE fails to do so. Any expense of LESSOR in adjusting or collecting insurance shall be borne by LESSEE.

In the event a Vehicle is involved in any material accident, LESSEE shall immediately notify LESSOR and provide (i) a detailed report describing the accident, (ii) copies of all reports provided to an insurance carrier or governmental agency and (iii) copies of any legal papers relating to the accident.

9. LESSEE'S OPERATION OF VEHICLES: LESSEE shall use the Vehicles primarily in the state of registration for business purposes and in a safe and lawful manner, and shall comply with all federal, state, county and municipal statutes, ordinances and regulations which may be applicable to the leasing, use or operation of the Vehicles. LESSEE shall, at its sole expense, maintain the Vehicles in good operating condition and repair. In addition, LESSEE shall prepare and furnish to LESSOR all documents, returns or forms legally required to be prepared by LESSEE. LESSEE shall be solely responsible for any fines or penalties assessed for violations of any statute, ordinance, by law or regulation of any duly constituted governmental authority, as a result of the use or operation of the Vehicles by any of LESSEE's employees, agents, sublessees or subcontractors, and indemnify LESSOR against any costs, fines or charges LESSOR is required to pay. LESSEE agrees to operate only those Vehicles which have adequate insurance coverage and to comply with all conditions of insurance related to the Vehicles, to maintain the Vehicles and all accessories and equipment thereof in safe and good mechanical condition and running order at all times during the term of this Agreement and to furnish all supplies, accessories, and other essentials required for the use or operation of the Vehicles. In no event will the Vehicles be used to transport any hazardous substances.

10. TITLE; REDELIVERY OF VEHICLES: Title to each Vehicle shall pass to Lessee upon delivery. To secure all of LESSEE's obligations to LESSOR hereunder, LESSEE grants to LESSOR a first security interest and lien (the "Lien") in the Vehicles. LESSEE shall deliver originals of the certificates of title to LESSOR and sign any necessary documents, including applications for Liens to the Motor Vehicle Bureau as requested by LESSOR to note the Lien of LESSOR on the title of the Vehicles. If this Lease is terminated or an Event of Non-appropriation occurs, LESSEE shall immediately deliver the Vehicles to LESSOR or as LESSOR directs.

11. NON-ASSIGNABILITY BY LESSEE: LESSEE shall not assign, sub-lease, transfer or otherwise encumber its rights in and to this Lease or the Vehicles without the prior written consent of the LESSOR.

12. ASSIGNMENT BY LESSOR: This Lease, the Vehicles and any payments by LESSEE due or to become due under it, may be assigned or otherwise transferred, either in whole or in part, by LESSOR and its assignee, without affecting any obligations of LESSEE, and in such event LESSOR's transferee or assignee shall have all the rights, powers, privileges and remedies of LESSOR hereunder. Any assignee's rights shall be free from all defenses, set-offs or counterclaims which LESSEE may be entitled to assert against LESSOR. No assignee shall be obligated to perform any duty or condition required to be performed by LESSOR under the terms of this Lease.

13. DEFAULT: In the event of default by LESSEE, in the payment of any sums due under this Lease when due which continues uncured for thirty (30) days, or receivership, insolvency, or proceedings by or against LESSEE under the bankruptcy laws, or LESSEE's failure to observe or perform any other required provision of this Lease, and such default continues for fifteen (15) days after written notice thereof, by LESSOR, to LESSEE, LESSOR shall have the right to exercise any one or more of the following remedies: (a) to declare all sums due and to become due hereunder, during the LESSEE's current fiscal period, immediately due and payable, without notice or demand to LESSEE; (b) to sue for and recover all payments then accrued or thereafter accruing with respect to the Vehicles; (c) to take possession of the Vehicles without demand or notice wherever it may be located, with or without legal process, and retain it free from any claims of LESSEE whatsoever; (d) to terminate this Lease; or (e) to pursue any other remedy at law or in equity. If LESSOR sells or re-leases any of the repossessed Vehicles, the net proceeds of such sale or lease, less LESSOR's expenses incurred in connection therewith, including attorneys' fees, shall be applied to the total amount due by LESSEE under this Lease and related Schedule and LESSEE shall be obligated to pay LESSOR any deficiency. All of the foregoing remedies are cumulative and may be exercised concurrently or separately. LESSEE shall pay all costs and legal expenses incurred by LESSOR in collecting, or attempting to collect, any sums due hereunder or in securing possession of the Vehicles. LESSEE consents to the personal jurisdiction of the courts, and the applicability of the laws, of the State of the Lessee with respect to any dispute arising out of the Lease.

14. FEDERAL, STATE AND LOCAL TAXES: In addition to payments specified herein, LESSEE shall promptly pay all taxes, assessments and other governmental charges (including penalties, interest, recording and registration fees, if any) levied or assessed upon the ownership, use or operation of the Vehicles and the payments due hereunder. LESSEE acknowledges that its compliance with the reporting requirements of the Internal Revenue Code is essential to the exemption from Federal income tax of the interest portion of payments made by LESSEE hereunder. Accordingly, LESSEE agrees that its failure to comply with those requirements shall constitute a Default hereunder. LESSEE certifies that it reasonably anticipates that not more than \$10,000,000 of "qualified tax-exempt obligations" (as that term is defined in Section 265(b)3(D) of the Internal Revenue Code, as amended by the Tax Reform Act of 1986, (the "Code")) will be issued by it and subordinate entities during the calendar year in which the Lease begins. Further, LESSEE will, by resolution, designate the Lease as comprising a portion of the \$10,000,000 in aggregate issues to be designated as "qualified tax exempt obligations" eligible for the exception contained in Section 265(b)3(D) of the Code allowing for an exemption to the general rule of the Code which provides for a total disallowance of a deduction for interest expense allocable to the carrying of tax exempt obligations. If for any reason the payments due hereunder are not exempt from federal taxes, then LESSEE shall pay LESSOR such amounts as will permit LESSOR to realize the same after tax income as if such payments were so exempt, together with all costs, liabilities, damages, expenses, taxes and penalties (including Federal income tax penalties and interest) incurred as a consequence thereof, which LESSEE agrees to pay upon written demand therefor.

15. ADMINISTRATIVE SUPPORT: LESSEE may, from time to time, be required to file, or assist in the filing of, reports to regulatory and/or taxing authorities, which may be necessary to establish, perfect or maintain the legality and/or tax-exempt status of this Lease, or to execute documents needed for LESSOR'S financing. LESSEE promises to promptly make such filings or to render such assistance as may, from time to time, be reasonably requested by LESSOR or its Assigns, and to indemnify and hold harmless LESSOR or its assigns from any cost, expense or other damage caused by its failure to do so. LESSEE hereby further authorizes LESSOR to file UCC-1 financing statements without LESSEE'S signature, and to fill in dates and other obvious minor corrections on this Lease.

16. SEVERABILITY: Any term or provision of this Lease found to be prohibited by law or unenforceable shall be ineffective to the extent of such prohibition or unenforceability without, to the extent reasonably possible, invalidating the remainder of the Lease.

17. FINANCIAL INFORMATION: LESSEE shall provide LESSOR with current financial statements, budgets, proof of appropriation for the ensuing fiscal year and such other information relating to the ability of LESSEE to continue this Agreement within 180 days after the end of each fiscal year of LESSEE and at the request of LESSOR.

18. ENTIRE AGREEMENT: This Lease constitutes the entire agreement between the parties regarding the Vehicles, and there are no representations, warranties, promises, guarantees or agreements, oral or written, expressed or implied, between the parties hereto with respect to the Lease. No modification or amendment hereof shall be binding upon the LESSOR unless made in writing and executed on behalf of LESSOR by its duly authorized officer or agent.

19. "This Agreement may be signed by the parties in counterparts which together shall constitute one and the same agreement among the parties. Each party hereby acknowledges and agrees that this Agreement constitutes an Electronic Record and may be executed using Electronic Signatures (including, without limitation, facsimile, .pdf and DocuSign) and shall be considered original signatures for all purposes, and shall have the same legal effect, validity and enforceability as a paper record. For purposes hereof, "Electronic

Record" and "Electronic Signature" shall have the meanings assigned to them, respectively, by 15 USC §7006, as it may be amended from time to time." 3

Board Minutes of Lessee approving this transaction on (date) _____ are attached and included with these documents. Please have Notary sign and stamp below/ or use a school seal Stamp.

LESSOR: Santander Bank, N.A.

LESSEE: Hamilton Township, OH

Signature: _____

Signature: _____ Date: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date of this Lease: _____

"Signed and sworn before me this _____ day of _____".

If Board Minutes are not attached, the following must be completed by the Lessee's legal counsel.

OPINION OF LESSEE'S LEGAL COUNSEL

As Legal Counsel for the aforementioned LESSEE, it is my opinion that:

- (a) LESSEE is a political subdivision of the State, duly organized, existing and operating under the constitution and laws of the State.
- (b) The Lease has been duly authorized and has been executed by an authorized representative.
- (c) The Lease creates a legal, valid and binding obligation of the LESSEE and such Lease is enforceable in accordance with its terms.
- (d) The equipment covered by the Lease is not being used for other than a public purpose.

LEGAL COUNSEL FOR LESSEE:

Print Name: _____

Firm Name: _____

Sign: _____

and Address: _____

Title: _____

Date: _____

Information Return for Tax-Exempt Governmental Bonds

▶ Under Internal Revenue Code section 149(e)

▶ See separate instructions.

Caution: If the issue price is under \$100,000, use Form 8038-GC.

▶ Go to www.irs.gov/F8038G for instructions and the latest information.

Part I Reporting Authority

Check box if Amended Return

1 Issuer's name Hamilton Township, OH		2 Issuer's employer identification number (EIN)
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a
4 Number and street (or P.O. box if mail is not delivered to street address) 7708 S. State Route 48	Room/suite	5 Report number (For IRS Use Only) 3
6 City, town, or post office, state, and ZIP code Hamilton Township, OH 45039		7 Date of issue 08/15/25
8 Name of issue		9 CUSIP number
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information		10b Telephone number of officer or other employee shown on 10a

Part II Type of Issue (Enter the issue price.) See the instructions and attach schedule.

11	Education	11	
12	Health and hospital	12	
13	Transportation	13	489,507
14	Public safety	14	
15	Environment (including sewage bonds)	15	
16	Housing	16	
17	Utilities	17	
18	Other. Describe ▶	18	
19a	If bonds are TANs or RANs, check only box 19a		<input type="checkbox"/>
19b	If bonds are BANs, check only box 19b		<input type="checkbox"/>
20	If bonds are in the form of a lease or installment sale, check box		<input type="checkbox"/>

Part III Description of Bonds. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	07/15/35	\$ 489,507	\$	10 years	4.98 %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22	Proceeds used for accrued interest	22	
23	Issue price of entire issue (enter amount from line 21, column (b))	23	489,507
24	Proceeds used for bond issuance costs (including underwriters' discount)	24	
25	Proceeds used for credit enhancement	25	
26	Proceeds allocated to reasonably required reserve or replacement fund	26	
27	Proceeds used to refund prior tax-exempt bonds. Complete Part V	27	
28	Proceeds used to refund prior taxable bonds. Complete Part V	28	
29	Total (add lines 24 through 28)	29	
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30	489,507

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31	Enter the remaining weighted average maturity of the tax-exempt bonds to be refunded	_____	years
32	Enter the remaining weighted average maturity of the taxable bonds to be refunded	_____	years
33	Enter the last date on which the refunded tax-exempt bonds will be called (MM/DD/YYYY)	_____	years
34	Enter the date(s) the refunded bonds were issued (MM/DD/YYYY)	_____	

Part VI Miscellaneous

35	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	
36a	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC). See instructions	36a	
b	Enter the final maturity date of the GIC ▶ (MM/DD/YYYY) _____		
c	Enter the name of the GIC provider ▶ _____		
37	Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units	37	
38a	If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the following information:		
b	Enter the date of the master pool bond ▶ (MM/DD/YYYY) _____		
c	Enter the EIN of the issuer of the master pool bond ▶ _____		
d	Enter the name of the issuer of the master pool bond ▶ _____		
39	If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box <input type="checkbox"/>		
40	If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box <input type="checkbox"/>		
41a	If the issuer has identified a hedge, check here <input type="checkbox"/> and enter the following information:		
b	Name of hedge provider ▶ _____		
c	Type of hedge ▶ _____		
d	Term of hedge ▶ _____		
42	If the issuer has superintegrated the hedge, check box <input type="checkbox"/>		
43	If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box <input type="checkbox"/>		
44	If the issuer has established written procedures to monitor the requirements of section 148, check box <input type="checkbox"/>		
45a	If some portion of the proceeds was used to reimburse expenditures, check here <input type="checkbox"/> and enter the amount of reimbursement ▶ _____		
b	Enter the date the official intent was adopted ▶ (MM/DD/YYYY) _____		

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

	Date	Type or print name and title
--	------	------------------------------

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
Firm's name ▶	Firm's EIN ▶			
Firm's address ▶	Phone no.			

INSURANCE COMPANY AND COVERAGE INFORMATION SHEET

Please insert VIN(s)# and send to your Insurance Agent Immediately!!!!

Agency should fax completed Certificate of Insurance to - 888-853-0484

TO: Santander Bank, N.A.
3 Huntington Quadrangle
Suite 101N
Melville, NY 11747-4616

From: Hamilton Township, OH
7780 S. State Route 48
Hamilton Township, OH 45039

INSURANCE: COMPANY AND COVERAGE

Company	_____	✓
Address	_____	✓
City/ST/Zip	_____	✓
Agent	✓ <u>Emg. I.</u>	✓
Phone Number	_____	✓
	✓ Fax Number _____	✓

In Agreement with the Types and Amounts listed in the Insurance Section of Santanders Lease Agreement, paragraph 8, the Insurance Company / Agent listed above, has been asked to Issue a Certificate of Insurance naming Santander Bank as Loss Payee and additional insured, with full correct VIN # listed on COI.

VIN # _____

VIN # _____

<u>Type</u>	<u>Amount</u>
Public Liability and Property Damage(Comprehensive)	\$1,000,000.00 Combined Single Limit (per occurrence)
Collision, Fire and Theft (All Risk)	Not less than replacement Value
Combined Minimum for Collision, Fire and Theft(Risk)	\$ 590,464.07

Lessee: Hamilton Township, OH

Responsible Official: _____ ✓

Title: _____ ✓

Lessor: Santander Bank, N.A.
 3 Huntington Quadrangle
 Suite 101N
 Melville, NY 11747-4616

Lessee: Hamilton Township, OH
 7780 S. State Route 48
 Hamilton Township, OH 45039

Amortization per unit or per group.

1 2026 Freightliner M2-106 BXT 2100 Gal Tanker

Nominal Annual Rate: 4.980%

CASH FLOW DATA

Event	Date	Amount	Number	Period
1 Loan	8/15/2025	590,464.07	1	
2 Payment	8/15/2025	100,000.00	1	
3 Payment	7/15/2026	63,200.00	10	Annual

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	8/15/2025				590,464.07
1	8/15/2025	100,000.00	0.00	100,000.00	490,464.07
2	7/15/2026	63,200.00	22,350.65	40,849.35	449,614.72
3	7/15/2027	63,200.00	22,390.81	40,809.19	408,805.53
4	7/15/2028	63,200.00	20,358.52	42,841.48	365,964.05
5	7/15/2029	63,200.00	18,225.01	44,974.99	320,989.06
6	7/15/2030	63,200.00	15,985.26	47,214.74	273,774.32
7	7/15/2031	63,200.00	13,633.96	49,566.04	224,208.28
8	7/15/2032	63,200.00	11,165.57	52,034.43	172,173.85
9	7/15/2033	63,200.00	8,574.26	54,625.74	117,548.11
10	7/15/2034	63,200.00	5,853.90	57,346.10	60,202.01
11	7/15/2035	63,200.00	2,997.99	60,202.01	0.00
Grand Totals		732,000.00	141,535.93	590,464.07	



Administrator - 4/2/25 Trustee Meeting

The following motion is requested by the Board of Hamilton Township Trustees from the Township Administrator:

Motion to accept the transfer of property identified as Parcel i.d. number 16-11-230-0107 from current owner Beaver Creek Site Management, LLC located at the intersection of Grandin and Striker Roads.

The developers Joe and Ed Farruggia own the development company Bear Creek Site Management. Last year it was realized that a small parcel at the intersection of Grandin and Striker Roads is comprised of two parcels, one owned by Hamilton Township and one owned by Bear Creek Capital from decades ago when they developed Heritage at Miami Bluffs. (see first attachment). For 20 years or more the HOA thought that they owned it, so they had a sign on it and paid a landscaper to mow and care for it. When it was realized that it is not owned by the neighborhood, the HOA contacted me to let the Township know that the HOA would stop maintaining the property after 2024.

The Bear Creek Site Management asked me if the Township would receive ownership of the whole site if they donated it to us. In return for the Township agreeing to receive ownership and maintain the property since we are already maintaining the other half of the site, the Farruggia's have agreed to pay to have a Hamilton Township sign manufactured and professionally installed to fill the void on the existing stone wall. (see second attachment).

A Quit Claim Deed was prepared and has been reviewed by Mr. Yoder and me.

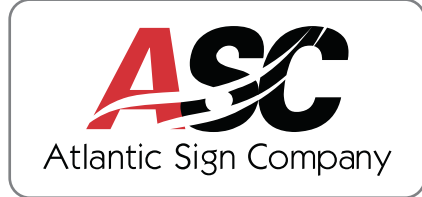


Grandin Rd

Striker Rd

Township owns the blue triangle, we own the green and wonder if the township might want it. Miami Bluffs doesn't want it & has taken down its sign. Let me know.

Lesk



2328 Florence Avenue
Cincinnati, OH 45206
(513) 241-6775 | FAX (513) 241-5060
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APPROVED
 SIGNATURE _____ DATE _____
PAGE 1

CUSTOMER	HAMILTON TOWNSHIP, OH - STRIKER RD & GRANDIN RD
LOCATION	CORNER OF STRIKER RD & GRANDIN RD - PARCEL 1611230010, HAMILTON TOWNSHIP, OH, 45039
SALES REP	WILLIAM YUSKO
PROJECT MGR.	DAVID SNELLING
DRAWN BY	RYAN PARKER
DATE	2-11-2025
FILE NAME:	109315 HAMILTON TOWNSHIP, OH - STRIKER RD & GRANDIN RD - MON SIGN FACE CHANGE_R1



6MM ACM PAINTED BLACK
WITH WHITE VINYL OVERLAY
INSTALL WITH 2" TAPCON FASTENERS THRU FACE
*PAINT SCREW HEADS BLACK TO BLEND

LOGO GRAPHICS TO BE 3/8" PVC
STUD MOUNTED FROM BEHIND THRU PANEL
WITH COUNTERSUNK HARDWARE
*H LOGO TO BE ONE PIECE PAINTED DARK BLUE
AND GREEN (COLORS WRAP ONTO RETURNS)
WITH PRINTED VINYL OVERLAY FOR "WAVE"
**LETTERS MAY REQUIRE SLIGHT BOLDING
DUE TO FABRICATION LIMITS - WOULD INCREASE
CONTRAST AND LEGIBILITY AS A RESULT

 **SINGLE SIDED SIGN: QUANTITY 1**
3/4" SCALE

SIDE:
3/4" SCALE



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PAGE
2

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QUIT CLAIM DEED

Beaver Creek Site Management, LLC, an Ohio limited liability company, for valuable consideration paid, quit claims to **The Board of Trustees of Hamilton Township, Warren County, Ohio**, whose tax mailing address is 7780 South State Route 48, Hamilton Twp, Ohio 45039, the following described real property (the "Property"):

Being all of Lot 3 of Miami Striker Remainder Lots Plat as recorded in Plat Book 91 Pages 43 through 44 of the Warren County, Ohio records.

Parcel No.: 16-11-230-0107

Prior Instrument Reference: Document No. 2024-014690

Executed as of this ____ day of _____, 2025.

Beaver Creek Site Management, LLC
an Ohio limited liability company

By: _____
Edwin Farruggia, Manager

STATE OF OHIO)
) SS:
COUNTY OF HAMILTON)

The foregoing instrument was acknowledged before me this ____ day of _____, 2025, by Edwin Farruggia, Manager of Beaver Creek Site Management, LLC, an Ohio limited liability company, on behalf of the company.

Notary Public

Prepared by: Lisa Wharton; Wharton Law, LLC; 810 Sycamore St., 6th Fl, Cincinnati, OH 45202



**Public Works Department
4/2/25 Trustee Meeting**

Motion to authorize Security Fence Group, Inc. to replace guardrail on Grog Run Road in an amount not to exceed \$23,125.

The Public Works Director and the Public Works Supervisor have received a bid from Security Fence Group, Inc. to upgrade all of the existing guardrail on Grog Run Rd. that is currently in disrepair and doesn't comply with today's standards. Security Fence is an ODOT Approved Contractor.

The cost to replace the approximately 800' of guardrail is \$23,125.00 and would be paid for out of BC# 123-2025, which is the permissive supplies and materials blanket certificate we budget for and use for right-of-way repairs and maintenance.



**Office of Public Works
1/15/2025 Trustee Meeting**

The following motion is requested by the Board of Hamilton Township Trustees from the Public Works Department:

Motion to approve the purchase of a cemetery deed as presented to the board.

- Cemetery Deed –
 - Michael & Pamala Sullivan purchased Niche (s) 14,15,16 in Maineville Addition, deed number 2025-4

Budget Impact: N/A

Deed For Cemetery Lot

Rev. Code, Sects. 517.07,.14; 759.12,31

Deed Number: # 2025-4

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned Trustees of Hamilton Township, Mark Sousa, Joe Rozzi, Darryl Cordrey, in the County of Warren and State of Ohio, for and in consideration of the sum of \$ 1,800Dollars, to us paid by Michael & Pamala Sullivan Current Address: 7992 Sycamore St. Maineville, Oh 45039 the receipt whereof is hereby acknowledged, do hereby **GRANT, BARGAIN, SELL AND CONVEY** to the said:

Michael & Pamala Sullivan

and HIS/HER/THEIR heirs forever the following described lot or parcel of land in **Maineville Addition : Niche (s) 14, 15, 16** as described upon the plat of said Cemetery, on file in the office of the Administration of said TO HAVE AND TO HOLD the same to the said

Michael & Pamala Sullivan

and HIS/HER/THEIR heirs, to be used for the purposes of burial only, subject to the laws of this State regarding Cemeteries and the rules an regulations of the officers having control of said Cemetery.

In Witness Whereof, We have hereunto set our hands on this 2nd day of April A.D. 2025

Signed and Acknowledged in presence of

in Warren County, Ohio.

**** The State of Ohio, Warren County, ss.**

Be It Remembered, That on this 2nd day of April A.D. 2025 before me, the subscriber, a **Notary Public** in and for said County, personally came the above named Trustees of Hamilton Township in Warren County, State of Ohio, and as such officers, acknowledged the signed and sealing of the foregoing conveyance to be their voluntary act and deed, for the uses and purposes therein mentioned.

In Testimony Whereof, I have hereunto subscribed my name, and affixed my official seal, on the day and year last aforesaid.
